



Republic of the Philippines
OFFICE OF THE SECRETARY
Elliptical Road, Diliman
1100 Quezon City

SPECIAL ORDER

No. 68
Series of 2022

**SUBJECT: DESIGNATION OF MR. RONALD C. PAMITTAN AS OFFICER-IN-CHARGE,
CHIEF OF THE RECORDS DIVISION**

In the exigency of service, **MR. RONALD C. PAMITTAN**, Supervising Administrative Officer, Human Resource Development Division, is hereby designated as Officer-in-Charge, Chief of the Records Division in a full-time capacity.

As such, he shall perform the functions, duties and responsibilities inherent to the designation and such others that may be assigned to him by the Secretary.

He is entitled to RATA, travelling expenses, per diems and other incidental expenses that may be incurred in the performance of his functions, duties and responsibilities in view of the designation, shall be chargeable against OSEC Funds, subject to the usual government accounting and auditing rules and regulations.

This Order shall take effect immediately and this designation shall be operative for a period of one (1) year reckoned from the date of the receipt hereof by OIC-Pamittan unless earlier revoked in writing.

All orders, memoranda, and issuances inconsistent herewith are deemed revoked.

Done this 3rd day of February, 2022.

WILLIAM D. DAR, Ph.D.

Secretary

DEPARTMENT OF AGRICULTURE

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