



Republic of the Philippines  
**OFFICE OF THE SECRETARY**  
Elliptical Road, Diliman  
1100 Quezon City

**SPECIAL ORDER**

No. 95

Series of 2022

**SUBJECT: AUTHORITY TO CONDUCT AND ATTEND THE WRITESHOP FOR THE CRAFTING OF THE HIGH VALUE CROPS DEVELOPMENT PROGRAM OPERATIONS MANUAL IN REGION V ON MARCH 7-11 2022**

In the interest of service, and in view of Memorandum Order No. 02, Series of 2022, regarding the preparation of reports for the transition to the incoming administration, the Office of the Undersecretary for High Value Crops and Rural Credit (HVCRC) is hereby authorized to conduct and attend the **Writershop for the Crafting of the High Value Crops Development Program (HVCDP) Operations Manual in Region V on March 7-11, 2022.**

The objectives of this activity are as follows:

- To prepare the operations manual of the HVCDP to guide the incoming officials and for their appreciation and understanding on the projects and activities of the HVCDP; and
- To come up with the Guidelines on various HVCDP programs, activities, and projects as basis for proper project planning, valuation and implementation of the operating units. These shall be included as annexes in the HVCDP Operations Manual.

The following HVCDP Program Management Office Personnel, Department of Agriculture (DA) Regional and Bureau HVCDP Coordinators and Report Officers, and other DA personnel are hereby authorized to attend and participate in the said activity:

<b>PARTICIPANTS</b>	<b>AGENCY/OFFICE</b>	<b>NUMBER OF PARTICIPANTS</b>
<b>Office of the Undersecretary for HVCRC/HVC Management Office</b> Usec. Evelyn G. Laviña Dir. Gerald Glenn F. Panganiban Mr. Enrique G. Dela Cruz Mr. Arnold B. Timoteo Mr. Jose Jeffrey D. Rodriguez Engr. Regine V. Patiño Ms. Lucila Roselle L. Balancio Mr. Paolo G. Tatlonghari Mr. Leonel L. Limbauan Ms. Maria Rabi M. Mendez Mr. Kenneth Christian N. Hizole Ms. Stephanie Roxanne T. Crisostomo Ms. Joanna Rosa Angela L. Digno Mr. Mon-Jusyl C. Alva Ms. Francisca R. Bormeda Mr. Christian Almirez Mr. Geronimo C. Dela Cruz Mr. Jeffrey Venterez Ms. Jenny Rendora		<b>19</b>

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<b>HVCDP Regional Focal Persons</b>		<b>15</b>
Ms. Joan D. Bacbac	DA CARFO	1
Ms. Maricar Bongais	DA RFO I	1
Ms. Carol Albay	DA RFO II	1
Engr. AB Pangilinan-David	DA RFO III	1
Engr. Redelliza Gruezo	DA CALABARZON	1
Ms. Corazon Sinnung	DA MIMAROPA	1
Dr. Mary Grace D. Rodriguez	DA RFO V	1
Mr. Jonifer Prades	DA RFO VI	1
Mr. John Dennis Ranario	DA RFO VII	1
Ms. Eva Christian Adora	DA RFO VIII	1
Mr. Hannibal Bayo-ang	DA RFO IX	1
Ms. Kersten Pagalan	DA RFO X	1
Engr. Rubylyn Gomez	DA RFO XI	1
Mr. Erwin Arguelles	DA RFO XII	1
Mr. Marco Antonio Morrido	DA RFO XIII	1
<b>HVCDP Bureau Focal Persons</b>		<b>4</b>
Ms. Nemielynn Pangilinan	ATI	1
Mr. Jerico Noynay	BPI	1
Mr. Alvin Fontanil	BAR	1
Ms. Yolanda Abrina	BSWM	1
<b>Other DA Personnel</b>		<b>2</b>
Representative	BAFE	1
Representative	BSWM Water Resources Management Division	1
<b>Other Support Staff from DA RFO V</b>		<b>20</b>
<b>Support Staff</b>		<b>10</b>
Drivers		
<b>TOTAL</b>		<b>70</b>

Participants who cannot physically attend due to health protocols and restrictions concerning the pandemic may participate virtually.

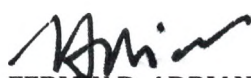
In the event that change in the date and venue for the activity is necessary due to the imposition of alert level that prohibits such activities and for other justifiable reasons, Undersecretary Evelyn G. Laviña is hereby authorized to approve any such changes in date and venue.

Travelling expenses and per diems of participants shall be chargeable against their respective offices. Payment for the venue / training facilities, food, accommodation, supplies and materials, transportation and other incidental expenses shall be chargeable against the funds of the HVCDP of DA RFO V.

All expenses to be incurred for the conduct of this activity are subject to the availability of funds and the usual government accounting and auditing rules and regulations.

This Order shall take effect immediately and shall be considered revoked upon completion of the event. All orders and issuances inconsistent herewith are deemed revoked.

Done this 11th day of February 2022.



**FERMIN D. ADRIANO, Ph.D.**  
OIC, Secretary

DEPARTMENT OF AGRICULTURE  
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