



Republic of the Philippines
OFFICE OF THE SECRETARY
Elliptical Road, Diliman
1100 Quezon City

SPECIAL ORDER

No. 218
Series of 2022

SUBJECT : AUTHORITY TO ATTEND THE LEADERSHIP DEVELOPMENT PROGRAM ENTITLED: FORMULATING VALUES POLICY GUIDELINES OF THE CIVIL SERVICE INSTITUTE (CSI)

In the interest of the service, the following personnel of the Legal Service are hereby authorized to attend on official time, the **Leadership Development Program Entitled: Formulating Values Policy Guidelines** of the **Civil Service Institute (CSI)** on **April 06, 13, 20 and 27, 2022**, via online:

NAME	DESIGNATION
1. Atty. MARIA ELOISA QUIJANO MANALO	Attorney III
2. Atty. MARISOL P. RECUERDO	Attorney III
3. Atty. PAUL JERICK O. MALLARI	Attorney III

They are authorized to collect a registration fee of **THREE THOUSAND TWO HUNDRED PESOS (PhP3,200.00) per participant**, chargeable against the DA-OSEC funds subject to its availability and the usual existing government accounting and auditing rules and regulations.

As such, they are required to submit a Learning Application Plan to the Human Resource Development Division within five (5) days after the webinar. In case of withdrawal or non-attendance to the training, a written explanation signed by their immediate supervisor must be submitted.

Done this 15th day of March 2022.

WILLIAM D. DAR, Ph.D.
Secretary

DEPARTMENT OF AGRICULTURE

in replying pls cite this code :
For Signature: S-03-22-0359
Received : 03/15/2022 08:40 AM

food-secure and resilient Philippines
with empowered and prosperous farmers and fisherfolk

