



Republic of the Philippines
OFFICE OF THE SECRETARY
Elliptical Road, Diliman
1100 Quezon City

SPECIAL ORDER

No. 257
Series of 2022

SUBJECT : AUTHORITY TO ATTEND ONLINE TRAINING COURSES HOSTED BY THE CIVIL SERVICE COMMISSION (CSC)

In the exigency of service and to enhance the technical capabilities of the Bureau of Agriculture and Fisheries Standards manpower resource, the following personnel of **BAFS' Organic Agriculture Division** are hereby authorized to attend the specified trainings hosted by the CSC via online platform, below:

Names	Training Course	Dates	Registration Fee
1. Ms. Geeza June Painaga 2. Ms. Moraine Sumague	Leadership in the Digital Era by the Civil Service Commission	April 12, 19, 21, 26, and 28, 2022	P 2,800.00 each
1. Ms. Moraine Sumague	Public Service Values Program by the Civil Service Commission	May 10, 12, 17, 19, 24, and 26, 2022	P 2,800.00

As such, they are authorized to collect the corresponding registration fee, based on the DBM National Budget Circular No. 563 dated 22 April 2016, chargeable against BAFS regular funds, subject to the availability of funds and the usual government accounting and auditing rules and regulations.

Further, they are required to submit a learning application plan to BAFS Human Resource Division within five (5) days after the webinar. In case of withdrawal or non-attendance to the training, a written explanation signed by their immediate supervisor must be submitted.

This Order shall take effect immediately and shall be considered revoked upon completion of the trainings. All orders, memoranda, and issuances inconsistent herewith are deemed revoked.

Done this 23rd day of March 2022.

WILLIAM D. DAR, Ph.D.
Secretary

DEPARTMENT OF AGRICULTURE

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with empowered and prosperous farmers and fisherfolk

