



Republic of the Philippines
OFFICE OF THE SECRETARY
Elliptical Road, Diliman
1100 Quezon City

SPECIAL ORDER

No. 264
Series of 2021

SUBJECT : AUTHORITY TO ATTEND ONLINE COURSES OFFERED BY THE DEVELOPMENT ACADEMY OF THE PHILIPPINES (DAP) ON VARIOUS ISO RELATED STANDARDS BETWEEN APRIL TO NOVEMBER 2022

In the interest of service, the following personnel of the Bureau of Agriculture and Fisheries Standards (BAFS) are hereby authorized to attend various online courses to be conducted by the Development Academy of the Philippines with details as follow:

Title	Names	Date (2022)	Registration Fee
Training Course on Service Process Streamlining	1. Mark Matubang 2. Mary Grace Mandigma	April 26-29, 2022	P8,960 per person
Training Course on Root Cause Analysis and Corrective Action Formulation	1. Frederick C. Crisol 2. Alpha M. Lanuza	May 10-13, 2022	P8,960 per person
Training Course on ISO 27001:2013 Information Security Management System	1. Rosemarie V. Calibo 2. Joeve S. Calleja	May 17-20, 2022	P11,200 per person
Training Course on Knowledge Management	1. Katrina L. Maminta 2. Jan Vincent DR. Tecson	June 7-10, 2022	P11,200 per person
Training Course on ISO 9001:2015 Quality Management System Requirements and Documentation	1. Gari Pellinor U. Hernandez 2. Jerilee M. Sabariaga	June 14-17, 2022	P8,960 per person
Training Course on ISO 19011:2018 Guidelines on Auditing Management Systems	Batch 1 1. Jerson Raphael A. Bontogon 2. Ibrahim A. Racmat	June 21-24, 2022	P8,960 per person
	Batch 2 1. Ronald John L. Lamano 2. Geeza June V. Painaga	September 6-9, 2022	

*A food-secure and resilient Philippines
with empowered and prosperous farmers and fisherfolk*



	Batch 3 1. Moraine M. Sumague 2. Vicente D. Limsan, Jr.	Nov 8-11, 2022	
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In this regard, they are authorized to collect registration fees specified above based on the DBM National Budget Circular No. 563 dated 22 April 2016, chargeable against BAFS regular funds, subject to the availability of funds and the usual government accounting and auditing rules and regulations.

Thereafter, the participants are required to submit a learning application plan within five (5) days upon your return, copy furnished the HRDD.

So ordered.

Done this 28th day of March 2022.



WILLIAM D. DAR, Ph.D.
Secretary

DEPARTMENT OF AGRICULTURE

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