



Republic of the Philippines  
**OFFICE OF THE SECRETARY**  
Elliptical Road, Diliman  
1100 Quezon City

**SPECIAL ORDER**

No. 322

Series of 2022

**SUBJECT : RECONSTITUTION OF THE DEPARTMENT OF AGRICULTURE  
UNIFORM COMMITTEE**

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In the exigency of service, the Department of Agriculture Uniform Committee is hereby reconstituted as follows:

Chairperson : **UNDERSECRETARY FOR ADMINISTRATION AND FINANCE**

Co-Chairpersons: **ASSISTANT SECRETARY FOR FINANCE  
ASSISTANT SECRETARY FOR ADMINISTRATION**

Members : **DIRECTOR, ADMINISTRATIVE SERVICE  
DIRECTOR, FINANCIAL MANAGEMENT SERVICE  
DIRECTOR, LEGAL SERVICE  
CHIEF, PERSONNEL DIVISION**

Technical Working Group for Female Uniform:

**MS. SCILLA H. LEGASPI  
MS. BELLA H. ARTIEDA  
MS. ANA MARIA DT. GUATNO**

**MS. GRACE E. TRINIDAD  
MS. LOLITA Y. POLIQUIT  
MS. CHERYL C. SUAREZ**

Technical Working Group for Male Uniform:

**MR. ROBERTO F. BULAONG, JR.  
MR. RITCHIE S. ESPIRITU  
MR. ALVIN PAUL J. DIRAIN**

**MR. JOSEPH C. MANICAD  
MR. CHRISTOPHER R. BANAS  
MR. RONALD C. PAMITTAN**

Secretariat:

**MS. ROSEMARIE Z. GO**

**MR. AGUSTIN M. MANGANIP, JR.**

The Committee is hereby instructed to convene immediately and perform the following functions:

1. Create DA guidelines with respect to proper wearing of prescribed office uniforms;
2. Select the most appropriate design and fabrics;
3. Ensure compliance with the Republic Act No. 9242, DBM Budget Circular No. 2018-1, dated March 8, 2018, and other applicable laws, rules and regulations;
4. Observe the procurement process and review contracts (re: deadline of delivery, quality control, repair and replacement agreement); and
5. Discuss all issues and concerns regarding office uniform and/or clothing allowance.




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This Order shall take effect immediately and shall remain in force until revoked in writing. All orders, memoranda, and issuances inconsistent herewith are deemed revoked.

Done this 18<sup>th</sup> day of April 2022.

**WILLIAM D. DAR, Ph.D.**  
Secretary

DEPARTMENT OF AGRICULTURE  
  
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*A food-secure and resilient Philippines*  
with empowered and prosperous farmers and fisherfolk

