



Republic of the Philippines  
**OFFICE OF THE SECRETARY**  
Elliptical Road, Diliman 1100  
Quezon City

**SPECIAL ORDER**

No. 336

Series of 2022

**SUBJECT : AUTHORITY TO CONDUCT AND ATTEND THE 1ST QUARTER ASSESSMENT CUM WORKSHOP FOR PROGRAMS, PROJECTS, AND ACTIVITIES FUNDED UNDER QUICK RESPONSE FUND (QRF) AND NATIONAL DISASTER RISK REDUCTION AND MANAGEMENT FUND (NDRRMF) FOR FY 2022**

In the exigency of service, the Department of Agriculture Disaster Risk Reduction and Management Service (DA DRRMS) shall conduct the Calamity Fund Quarterly Assessment cum Workshop for FY 2022 on May 16-20, 2022 in Central Luzon. The assessment workshop aims to:

1. Assess the 1st Quarter Physical and Financial Accomplishment Report as of March 31, 2022 of each Operating Unit and present the status of implementation of CY 2018-2021 QRF releases;
2. Conduct a planning workshop to fast track the implementation of rehabilitation and recovery PPAs and revisit unaccomplished targets for different calamity fund implementation;
3. Discuss the different DRR forms and baseline data;
4. Introduce the Disaster Risk Reduction and Management Information System (DRRMIS).

Thus, the following offices are authorized to send their representatives for the abovementioned activity:

OFFICE	NUMBER OF PARTICIPANTS
<b>DA Central Office</b>	
Rehabilitation and Recovery Support Office	5
Disaster Risk Reduction Office	4
Disaster and Climate Information Office	4
Field Programs Operational Planning Division (FPOPD)	3
Operations Management Information Section	3
FOS Director	2
Budget Division	1
Accounting Division	1
National Rice Program	1
National Corn Program	1
High Value Crops Development Program	1

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<b>DA-Regional Field Offices</b>	
Rehabilitation and Recovery Focal and Report Officer	
CAR	3
Region I	3
Region II	3
Region III	3
CALABARZON	3
MIMAROPA	3
Region V	3
Region VI	3
Region VII	3
Region VIII	3
Region IX	3
Region X	3
Region XI	3
Region XII	3
Region XIII	3
<b>Ministry of Agriculture, Fisheries, and Agrarian Reform - Bangsamoro Autonomous Region in Muslim Mindanao (MAFAR-BARMM)</b>	
Rehabilitation and Recovery Focal, Report Officer, Budget Officer and Accounting Officer	3
<b>DA Attached Bureau and Agencies</b>	
Rehabilitation and Recovery Focal and Budget Officer	
BFAR	2
BAI	2
PhilFIDA	2
BPI	2
<b>Secretariat/Host Region</b>	3
<b>TOTAL</b>	<b>85</b>

All expenses such as transportation fare, per diem (to and from the workshop venue), and incidental expenses shall be chargeable against their respective offices' funds, while food and accommodation during the workshop shall be chargeable against DA-RFO III funds under Extension Support, Education and Training Services (ESETS) 2022. Furthermore, all expenses of participants in excess of the allowed number of participants are chargeable against their respective agencies' funds. All expenses relative to the attendance to the workshop are subject to existing accounting and auditing rules and regulations.



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This order shall take effect immediately and shall be considered revoked upon completion of the activity. All orders, memoranda, and other issuances inconsistent herewith are deemed revoked.

Done this 27th day of April 2022.

**LEOCADIO S. SEBASTIAN, Ph.D., CESO I**  
Officer-in-Charge

DEPARTMENT OF AGRICULTURE  
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