



Republic of the Philippines
OFFICE OF THE SECRETARY
Elliptical Road, Diliman
1100 Quezon City

SPECIAL ORDER

No. 347

Series of 2022

SUBJECT : AUTHORITY TO ATTEND THE TRAINING ON ROOT CAUSE ANALYSIS AND CORRECTIVE ACTION FORMULATION OF THE DEVELOPMENT ACADEMY OF THE PHILIPPINES (DAP)

In the interest of the service, the following personnel of the Planning and Monitoring Service-Monitoring and Evaluation Division (PMS-MED) are hereby authorized to attend on official time, the **Training on Root Cause Analysis and Corrective Action Formulation of the Development Academy of the Philippines (DAP)** on **May 10-13, 2022**, via online:

| NAME | DESIGNATION |
|----------------------------|-------------|
| 1. JOY CLAUDINE B. QUINTOS | PEO II |
| 2. KRISTINE P. LASAC | PEO I |
| 3. RENZEL YANA M. SIAO | PEO I |

They are authorized to collect a registration fee of **EIGHT THOUSAND NINE HUNDRED AND SIXTY PESOS (PhP8,960.00) per participant**, chargeable against the DA-MED funds subject to its availability and the usual existing government accounting and auditing rules and regulations.

As such, they are required to submit a Learning Application Plan to the Human Resource Development Division within five (5) days after the online course. In case of withdrawal or non-attendance to the training, a written explanation signed by their immediate supervisor must be submitted.

Done this 28th day of April 2022.


WILLIAM D. DAR, Ph.D.
Secretary

DEPARTMENT OF AGRICULTURE

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with empowered and prosperous farmers and fisherfolk

