



Republic of the Philippines
OFFICE OF THE SECRETARY
Elliptical Road, Diliman
1100 Quezon City

Special Order
No. 357
Series of 2022

SUBJECT : DESIGNATION OF HUMAN RESOURCE DEVELOPMENT DIVISION (HRDD) PERSONNEL AS OFFICERS-IN-CHARGE AND FOCAL PERSON

In view of the Special Order No. 1074 series of 2015, "Creation of the Learning and Development Section (LRDS) and Foreign Travel and Scholarship Section in the Human Resource Development Division", the HRDD personnel below are hereby designated as follows:

| NAME | DESIGNATION | FUNCTION |
|---|--|--|
| 1. Mr. AGUSTIN M. MANGANIP, JR. (Administrative Officer IV) | Acting Assistant Division Chief and Officer-In-Charge, Foreign Travel and Scholarship Section (FTSS) | Assists the Division Chief in the implementation of the Human Resource Development Division mandates, policies, programs and other Ad-Hoc functions. |
| 2. Mr. JOHN ROMMEL C. LOPEZ (Administrative Officer IV) | Officer-In-Charge, Learning and Research Development Section (LRDS) | Supervises the implementation of all Learning and Research Development Section activities. |
| 3. Mr. RONALD JAYSON I. PIRING (Administrative Officer II) | Focal Person for DA Learning and Development Program; Procurement Coordinator; and Property and Supply Custodian | Coordinates with the Learning Service Provider for all In-House Training Programs; Coordinates with the Resource Speaker in the training interventions of other operating units; Acts as a Canvasser for all the procurement needs of HRDD and coordinates with the supplier in the processing of payment; and Coordinates and monitors all property and supply concerns of HRDD |
| 4. Ms. CLOTILDE PAZ S. MAMON (Administrative Officer II) | Focal Person for DA Scholarship Program; Alternate Procurement Coordinator; and HRDD GAD Focal Person | Coordinates with various implementing agencies/institution for foreign and local scholarship programs; Acts as DA-OSEC Human Resource Development Committee Secretariat; Represents the Department in all scholarship related meetings; Coordinates and monitor the DA Official Nominees/Scholars; and Represents the HRDD in all GAD activities of the Department. |

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All expenses that may be incurred in the performance of their duties and responsibilities such as travelling, per diems, communication allowance and other incidental expenses shall be charged against the funds of DA-OSEC, and other available funds, subject to the usual government accounting auditing rules and regulations.

This order shall take effect immediately and shall remain in force until revoked in writing. All other orders inconsistent herewith are deemed revoked.

Done this 2nd day of May 2022.



WILLIAM D. DAR, Ph.D.

Secretary

DEPARTMENT OF AGRICULTURE

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