



Republic of the Philippines
OFFICE OF THE SECRETARY
Elliptical Road, Diliman
1100 Quezon City

SPECIAL ORDER

No. 360

Series of 2022

SUBJECT : DESIGNATION OF ASSISTANT DIRECTOR JOELL H. LALES AS ASSISTANT DIRECTOR FOR PROGRAMS and DR. ANTHONY OBLIGADO AS ASSISTANT DIRECTOR-DESIGNATE FOR RESEARCH SUPPORT SERVICES IN THE DEPARTMENT OF AGRICULTURE-BUREAU OF AGRICULTURAL RESEARCH (DA-BAR)

In the exigency of service, **Assistant Director Joell H. Lales** and **Anthony B. Obligado, PhD** are hereby designated AS DA-Bureau of Agricultural Research **Assistant Director (AD) for Programs** and **AD-Designate for Research Support Services (RSS)**, respectively.

As the AD for Programs, AD Lales shall oversee the crafting and implementation of the R4DE plans, operations, activities, and outputs of the technical divisions to ensure its integration and harmonization with the Bureau's goals and strategies.

Particularly, the AD for Programs shall supervise the following existing divisions:

1. **Research Program Development Division (RPDD)** - This division leads the development and packaging of new R4D Programs and guidelines as well as the screening, review, and evaluation of national and regional R4DE project proposals¹ and Institutional Development Program² applicants received by the Bureau for possible assistance, funding, and other support services for implementation. Likewise, the RPDD facilitates intellectual property management, impact evaluation of programs, and packaging of R4D plans and targets as well as the policy recommendations from supported R4D projects.
2. **Research Coordination Division (RCD)** - This division facilitates the overall management and coordination of the DA-BAR-funded R4D projects. It also accelerates the transfer of technologies while optimizing the resources needed by the R4D system. It also manages and coordinates R4D results from local and international institutions.
3. **Knowledge Management and Information Systems Division (KMISD)** - This division packages and translates outputs of R4DE through various multimedia approaches to enhance technology transfer and utilization, strengthen the national and regional capability of the NaRDSAF in the management of knowledge products and services, provide and enhance access to scientific literature and information exchange services with NaRDSAF institutions and organizations, and orchestrate the acquisition and screening of data and the translation of developed information into useful knowledge. The KMISD likewise maintains and develops DA-BAR's and NaRDSAF R4D information systems as a subcomponent of the DA National Information Network.

¹ Applied/Strategic, Policy, Support towards Technology Commercialization

² RFDG, HRDP, SCEC, Magna Carta/Hazard Allowance

A food-secure and resilient Philippines
with empowered and prosperous farmers and fisherfolk



As the AD-Designate for RSS, Dr. Obligado, in his concurrent capacity as Head, Research Coordination Division and his other designations in the DA-BAR, shall primarily oversee the crafting and implementation of strategies and operations to improve the quality and efficiency of the Bureau's research support services and spearhead the development and enhancement of the Bureau-wide systems and procedures.

Particularly, the AD for RSS shall supervise the following existing units:


1. **Planning and Monitoring Unit (PMU)** – This spearheads the development of the bureaus' short-, medium-, and long-term plans to achieve the identified goals in its strategic and operational plans. The PMU is also responsible for the conduct of annual review and planning workshops which allow the Bureau to monitor, assess, and evaluate its performance vis-a-vis its targets and respective accomplishments.
2. **Administrative Support Service Units** – These units are responsible for the coordination of different administrative activities of the Bureau. It shall ensure the efficient and systematic delivery of administrative support services by providing services on personnel and learning and development matters, supply and property management, procurement services, records management, cash management, transportation, repair, construction and maintenance work, and other general services functions.
 - a. Cash Unit
 - b. General Services Unit
 - c. Human Resource Management Unit
 - d. Procurement Unit
 - e. Records Unit
 - f. Supply and Property Unit
3. **Finance Unit** – Composed of the Accounting and Budget offices, this unit processes all the financial transactions of the Bureau, prepares budget proposals, and prepares financial statements and financial accountability reports to be submitted to oversight agencies.
4. **International R&D Relations Unit** – This unit establishes the partnerships and/or linkages with international research for development organizations, including donor and other support organizations. It shall also expand linkage with civil society organizations in support of technology development and utilization.

The AD for Programs and AD for RSS shall be entitled to RATA and other benefits, including traveling expense, communication expense, per diems, and other incidental expenses that may be incurred in the performance of their functions, duties, and responsibilities, chargeable against DA-BAR funds, subject to existing government accounting and auditing regulations.

All officials and employees of the Department, including its Bureaus, Attached Agencies and Corporations and Regional Field Offices, are hereby advised of this designation and directed to give their full support and cooperation to AD and AD-designate Obligado in the performance of his functions, duties, and responsibilities.

This Order shall take effect immediately and shall remain in force unless revoked in writing. All orders, memoranda, and other issuances inconsistent herewith are deemed revoked.

Done this 2nd day of May 2022.


WILLIAM D. DAR, Ph.D.
Secretary

DEPARTMENT OF AGRICULTURE

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