



Republic of the Philippines  
**OFFICE OF THE SECRETARY**  
Elliptical Road, Diliman  
1100 Quezon City

**SPECIAL ORDER**

No. 401

Series of 2022

**SUBJECT: AMENDMENT TO SPECIAL ORDER No. 305, SERIES OF 2022, "Designation of Ms. Girlie R. Saludo as Officer-in-Charge of the Philippine Rubber Research Institute"**

In the exigency of service, Special Order (SO) No. 305, Series of 2022 designating Ms. Saludo as Officer-in-Charge, Executive Director of the Philippine Rubber Research Institute (OIC-Exec. Dir., PRRI) is hereby amended as follows:

In addition to the inherent functions, duties, and responsibilities as OIC-Exec., Dir. Saludo is also authorized to perform the following:

- Issue appointments of personnel for regular plantilla positions at PRRI and sign appointments under the caption: "**For and by Authority of the Secretary**";
- Enter into Memorandum of Agreement (MOA) and act as signatory to MOA, subject to existing DA General Memorandum Order and other relevant issuances; and
- Approve contracts of Contract of Service/Job Order personnel at PRRI.

All other provisions in SO No. 305, Series of 2022 remain in order.

This Order shall take effect retroactive on May 5, 2022 and shall remain in force unless revoked in writing. All orders, memoranda, and other issuances inconsistent herewith are deemed revoked.

Done this 26<sup>th</sup> day of May 2022.

**WILLIAM D. DAR, Ph.D.**  
Secretary



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with prosperous farmers and fisherfolk*

