



Republic of the Philippines
OFFICE OF THE SECRETARY
Elliptical Road, Diliman
1100 Quezon City



DA-CO-AMAS-SO20220601-00010

SPECIAL ORDER

No. 443
Series of 2022

**SUBJECT : DESIGNATION OF MS. JORILYN ROSALES AS SPECIAL
DISBURSING OFFICER (SDO) FOR THE CONDUCT OF FY 2022
AMAS-AMAD STRATEGIC MANAGEMENT CONFERENCE**

In the exigency of service, **Ms. JORILYN A. ROSALES**, Administrative Assistant II of General Service Division (GSD) is hereby designated as the Special Disbursing Officer (SDO) to hold cash advance amounting to **FIFTY THOUSAND PESOS ONLY (Php 50,000.00)**, to be used solely for fuel expenses, toll fees and other incidental expenses in the conduct of FY 2022 AMAS – AMAD Strategic Management Conference on June 20-24, 2022 in Baguio City.

As such, she shall be guided by the rules and regulations regarding the handling of government funds. The cash advance should be immediately liquidated when no longer needed or upon completion of the purpose it was given.

This Order shall take effect immediately and shall be considered revoked after completion of the said event. All orders, memoranda, and issuances inconsistent herewith are deemed revoked.

Done this 6th day of June 2022.

WILLIAM D. DAR, Ph.D.
Secretary

A food-secure and resilient Philippines
with empowered and prosperous farmers and fisherfolk

