



Republic of the Philippines
OFFICE OF THE SECRETARY
Elliptical Road, Diliman
1100 Quezon City

SPECIAL ORDER

No. 488
Series of 2022

SUBJECT : DESIGNATION OF MS. AGUSTINA M. JOSE AS PERSONNEL ASSISTANT HANDLING ADMINISTRATIVE CONCERNS OF THE FOOD DEVELOPMENT CENTER (FDC)

In the interest of service and to ensure the efficient coordination on administrative transactions/concerns between the FDC Taguig Office and DA-Central Office (DA-CO) **MS. AGUSTINA M. JOSE**, Administrative Aide III of the DA-FDC-Financial and Administrative Service (FAD), is hereby designated as **Personnel Assistant on FDC Concerns** in concurrent capacity as Administrative Staff at DA-CO.

As such, Ms. Jose shall continue to report to DA-CO-Personnel Division, to perform her duties & responsibilities as Personnel Assistant and Administrative Staff handling FDC concerns & perform other tasks as instructed.

All expenses that may be incurred in the performance of her duties and responsibilities in view of this designation shall be chargeable against DA-OSEC funds, subject to the usual government accounting and auditing rules and regulations.

This designation shall be operative for a period of one (1) year and shall remain in force unless revoked in writing. All orders, memoranda, and issuances inconsistent herewith are deemed revoked.

Done this 23rd day of June 2022.


WILLIAM D. DAR, Ph.D.
Secretary



DA-CO-AS-SO20220610-00014

A food-secure and resilient Philippines
with empowered and prosperous farmers and fisherfolk

