



Republic of the Philippines
OFFICE OF THE SECRETARY
Elliptical Road, Diliman
1100 Quezon City

SPECIAL ORDER

No. 499
Series of 2022

SUBJECT: DESIGNATION OF MS. TELMA C. TOLENTINO, CHIEF ADMINISTRATIVE OFFICER OF THE BUDGET DIVISION AS OFFICER-IN-CHARGE, DIRECTOR FOR FINANCIAL AND MANAGEMENT SERVICE

In the interest of service and in accordance with the provisions of Memorandum Circular No. 1 from the Office of the President which provides that "In the exigency of the service - - - Vacancy in the heads of departments offices, agencies and bureaus where no replacement has been appointed or designated, shall be filled-up by the next-in-rank and most senior official as Officer-in-Charge", **MS. TELMA C. TOLENTINO**, Chief Administrative Officer of Budget Division is hereby designated as **OFFICER-IN-CHARGE - DIRECTOR FOR FINANCIAL AND MANAGEMENT SERVICE** in concurrent capacity with her current duties, responsibilities and designations.

As such, Ms. Tolentino shall perform the duties and responsibilities inherent to the designation and such others as may be directed by the Secretary.

She shall be entitled to RATA, travelling allowance, per diems and other incidental expenses that may be incurred in the performance of her functions, duties and responsibilities in view of the designation, chargeable against OSEC funds and other available funds, subject to existing government accounting and auditing rules and procedures.

All officials and employees of the Department, including its Bureaus, Attached Agencies and Corporations and Regional Field Offices are hereby advised to give their full support and cooperation to OIC-Director Tolentino in the performance of her duties and responsibilities.

This Order shall take effect immediately and shall remain in force until a replacement has been appointed or designated.

Done this 6th day of July 2022.

LEOCADIO S. SEBASTIAN, PH.D., CSO I
Undersecretary and Head, Transition Team



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with empowered and prosperous farmers and fisherfolk

