



Republic of the Philippines
OFFICE OF THE SECRETARY
Elliptical Road, Diliman
1100 Quezon City



DA-CO-AS-SO20220720-00025

SPECIAL ORDER

No. 508

Series of 2022

SUBJECT : AUTHORITY TO ATTEND THE 2022 CES CLUB LEARNING SESSION ON "THE ART OF SOCIAL GRACES"

In the exigency of service, **ATTY. JOAN Q. JAGONOS-OLIVA**, OIC-Director, Internal Audit Service (IAS) is authorized to attend, on official time, the **2022 CES Club Learning Session on "The Art of Social Graces" of the Career Executive Service Board (CESB)** on **July 15, 2022** from 12:00 NN to 5:00 PM in Quezon City.

She is authorized to collect the registration fee of **TWO THOUSAND PESOS (PhP 2,000.00)**, chargeable against DA-OSEC funds, subject to its availability and the usual existing government accounting and auditing rules and regulations.

As such, she is required to submit a Learning Application Plan to the Human Resource Development Division within five (5) days after the online course. In case of withdrawal or non-attendance to the training, a written explanation signed by her immediate supervisor must be submitted.

This Order shall take effect immediately and shall be considered revoked upon completion of the event. All orders, memoranda, and issuances inconsistent herewith are deemed revoked.

Done this 22nd day of July 2022.

LEOCADIO S. SEBASTIAN, Ph.D., CESO I
Undersecretary for Operations and Chief of Staff

*A food-secure and resilient Philippines
with empowered and prosperous farmers and fisherfolk*

