



Republic of the Philippines
OFFICE OF THE SECRETARY
 Elliptical Road, Diliman
 1100 Quezon City

SPECIAL ORDER

NO. 654

Series of 2022

SUBJECT : DESIGNATION OF MS. LUDIVINA B. RUEDA AS SPECIAL DISBURSING OFFICER (SDO) FOR THE YOUNG FARMERS CHALLENGE – BUSINESS DEVELOPMENT SERVICES

In the interest of service, **Ms. Ludivina B. Rueda**, Supervising Agriculturist, is hereby designated as Special Disbursing Officer (SDO) to handle cash advances for expenses to be incurred during the conduct of the Young Farmers Challenge Program – Business Development Services (BDS) for the months of October to December 2022. The total amount of **FOUR HUNDRED THOUSAND PESOS (PhP 400,000.00)** will cover the following expenses chargeable against the Young Farmers Challenge Fund under the FY 2022 General Appropriations Act (RA 11639):

Particulars	Amount (PhP)
Participation to Kadiwa Activities	
a. Meals	122,400.00
b. Gasoline	18,000.00
Participation to Trade Events	
a. Meals	30,600.00
b. Gasoline	4,500.00
Enterprise Assessment	
a. Meals	81,600.00
b. Gasoline	36,000.00
Enterprise Monitoring	
a. Meals	59,500.00
b. Gasoline	27,000.00
YFC Promotional Activities	
a. Courier charge/ expenses	5,000.00
b. Transportation Expenses	5,000.00
c. Other Supplies and Materials	8,400.00
Incidental Expenses	2,000.00
TOTAL AMOUNT	400,000.00

As such, she shall be guided and strictly comply with the usual government accounting rules and regulations, subject to the availability of funds. The cash advance should be liquidated upon completion of the purpose for which it was given.

This order shall take effect immediately and shall be considered revoked upon completion of the activities. All orders and memoranda inconsistent herewith are deemed revoked.

Done this 9th day of September, 2022.

DOMINGO F. PANGANIBAN
 Senior Undersecretary



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