



Republic of the Philippines  
**OFFICE OF THE SECRETARY**  
Elliptical Road, Diliman  
1100 Quezon City

**SPECIAL ORDER**

No. 680

Series of 2022

**SUBJECT: DESIGNATION OF REMELYN R. RECOTER AS OFFICER-IN-CHARGE, DIRECTOR, AGRICULTURAL TRAINING INSTITUTE**

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In the interest of service, **REMELYN R. RECOTER**, Director IV, is hereby designated as **OFFICER-IN-CHARGE, DIRECTOR, AGRICULTURAL TRAINING INSTITUTE (OIC, DIR, ATI)**.

As such, she shall perform the functions, duties and responsibilities inherent to the designation and such others as directed by the undersigned and the Secretary.

She is entitled to RATA, travelling expenses, per diems and incidental expenses that may be incurred in the performance of her functions, duties and responsibilities as designated, chargeable against ATI funds and other available funds, subject to existing accounting and auditing rules and procedures.

All officials and employees of the Department, including its Bureaus, Attached Agencies and Corporations, and Regional Field Offices are hereby advised of this designation and directed to give their full support and cooperation to OIC- Dir. Recoter in the performance of her duties and responsibilities.

This Order shall take effect immediately and shall remain in force until revoked in writing. All orders, memoranda, and issuances inconsistent herewith are deemed revoked.

Done this 15<sup>th</sup> day of September 2022.

**DOMINGO E. PANGANIBAN**  
Senior Undersecretary



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