



September 16, 2022

**SPECIAL ORDER**

NO. 713  
Series of 2022

**SUBJECT : DESIGNATION OF MR. RITCHIE S. ESPIRITU, AS SPECIAL DISBURSING OFFICER (SDO) TO HOLD CASH ADVANCE FOR THE NATIONAL RICE AWARENESS MONTH .**

In the interest of the service, **Mr. RITCHIE S. ESPIRITU**, Special Disbursing Officer is designated to handle the cash advance for expenses to be incurred during the National Rice Awareness Month on November 2022 in the amount of **ONE HUNDRED TEN THOUSAND PESOS (110,000.00)**, to wit :

Meals	-	P 10,000.00
Other Supplies	-	50,000.00
Stage Decoration	-	50,000.00

**Php110,000.00**

As such, he shall be guided by the rules and regulations regarding the handling of government funds. The cash advance should be immediately liquidated upon completion of the activity.

This Order shall take effect immediately and shall be considered revoked upon completion of the activity. All orders, memoranda, and issuances inconsistent herewith are deemed revoked.

Done this 21st day of September 2022.

**DOMINGO F. PANGANIBAN**  
Senior Undersecretary



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