



Republic of the Philippines
OFFICE OF THE SECRETARY
Elliptical Road, Diliman
1100 Quezon City

SPECIAL ORDER

NO. 748

Series of 2022

SUBJECT : **DESIGNATION OF MS. EUNICE BIBLANIAS, AS SPECIAL DISBURSING OFFICER (SDO) TO HOLD PETTY CASH FUND FOR THE WORLD FOOD DAY CELEBRATION FOR CY-2022**

In the interest of the service, **EUNICE F. BIBLANIAS**, Special Disbursing Officer is designated to handle the cash advance for expenses to be incurred during the World Food Day Celebration for the month of October 2022 in the amount of **ONE HUNDRED FIVE THOUSAND PESOS (P105,000.00)**, to wit :

| | | |
|-----------------------------|---|----------------------|
| A. Meals | - | P10,000.00 |
| B. Candles/Gas for Torch | - | 10,000.00 |
| C. Rentals (Chairs/Tables) | - | 20,000.00 |
| D. Stage Decoration | - | 50,000.00 |
| E. Other Supplies | - | <u>15,000.00</u> |
| | | Php105,000.00 |

As such, he shall be guided by the rules and regulations regarding the handling of government funds. The cash advance should be immediately liquidated upon completion of the activity.

This Order shall take effect immediately and shall be considered revoked upon completion of the activity. All orders, memoranda, and issuances inconsistent herewith are deemed revoked.

Done this 28th day of September 2022.

DOMINGO F. PANGANIBAN
Senior Undersecretary



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