



SPECIAL ORDER

No. 784
Series of 2022

SUBJECT: DESIGNATION OF MS. JORILYN A. ROSALES AS SPECIAL DISBURSING OFFICER IN THE CONDUCT OF THE FINALIZATION OF THE PROJECT PROCUREMENT MANAGEMENT PLAN (PPMP) FOR CY 2023

In the exigency of service, **Ms. JORILYN A. ROSALES**, Administrative Assistant III, is hereby designated as Special Disbursing Officer.

Ms. Rosales will handle cash advance amounting to **FIFTEEN THOUSAND PESOS ONLY (Php15,000.00)** to be used solely for payment of Fuel and Gasoline, Supplies, Materials and Other Miscellaneous Expenses in the conduct of Finalization of the PPMP for CY 2023 on October 10-14, 2022 in Region IV-A.

EXPENSE	QTY / UNITS	UNIT COST (PhP)	TOTAL COST (PhP)
Other Supplies, Material and Miscellaneous (Incidental Expenses)	1 lot	8,000.00	12,000.00
Fuel and Gasoline	1 unit	5,000.00	3,000.00
			PhP15,000.00

As such, she shall be guided by the rules and regulations regarding the handling of government funds. The cash advance should be immediately liquidated upon completion of the activity.

This Order Shall Take effect immediately and shall be considered revoked upon the completion of the activity. All orders, memoranda, and issuances inconsistent herewith are deemed revoked.

Done this 5th day of October 2022.

DOMINGO F. RANGANIBAN
Senior Undersecretary



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