



Republic of the Philippines
OFFICE OF THE SECRETARY
Elliptical Road, Diliman
1100 Quezon City

SPECIAL ORDER

No. 848
Series of 2022

SUBJECT : DESIGNATION OF MS. ANNABELLE T. EDANG AS OFFICER-IN-CHARGE OF THE MANAGEMENT DIVISION DURING OFFICIAL TRAVEL OR OFFICIAL LEAVE OF ABSENCE OF THE OFFICER-IN-CHARGE OF THE MANAGEMENT DIVISION

In the exigency of service and in order to ensure the continuous processing of official documents, **MS. ANNABELLE T. EDANG**, Administrative Officer V is hereby designated as Officer-in-Charge of the Management Division whenever **Ms. Ana Maria DT. Guatno** is on official travel or on leave of absence.

As such, Ms. Edang shall oversee the day to day operations of the Management Division and perform the inherent functions of the above designation, concurrent with the regular duties, responsibilities and other tasks that may be assigned by the Secretary.

This Order shall take effect immediately and shall remain in force unless otherwise revoked, amended or modified in writing.

All orders and memoranda inconsistent herewith are deemed revoked.

Done this 24th day of October, 2022.


DOMINGO F. PANGANIBAN
Senior Undersecretary



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