



Republic of the Philippines
OFFICE OF THE SECRETARY
Elliptical Road, Diliman
1100 Quezon City

SPECIAL ORDER

No. 1050
Series of 2022

**SUBJECT : RECONSTITUTION OF THE DEPARTMENT OF AGRICULTURE ASSETS
MANAGEMENT TASK FORCE**

In the interest of public service and in order to properly manage all real estate properties of the Department, the DA Assets Management Task Force is hereby reconstituted as follows:

DA ASSETS MANAGEMENT TASK FORCE

Chairperson : UNDERSECRETARY FOR ADMINISTRATION AND FINANCE

**Vice Chairperson : CHIEF OF STAFF
HEAD EXECUTIVE ASSISTANT**

**Members : DIRECTOR, ADMINISTRATIVE SERVICE
DIRECTOR, LEGAL SERVICE
CHIEF, GENERAL SERVICES DIVISION
CHIEF, RECORDS DIVISION
CHIEF, MANAGEMENT DIVISION
ASSISTANT CHIEF, MANAGEMENT DIVISION
CHIEF, NETWORK OPERATIONS AND MANAGEMENT
DIVISION
ASSISTANT CHIEF, NETWORK OPERATIONS AND
MANAGEMENT DIVISION**

**Provisional Members : Property Offices of DA-Regional Field Offices, Bureaus,
attached Agencies and Corporations without Original
Charters and Subsidiaries**

**Secretariat : FOUR (4) GSD PERSONNEL AS ASSIGNED BY GSD CHIEF
FOUR (4) ICTS PERSONNEL AS ASSIGNED BY THE ICTS
DIRECTOR
TWO (2) PERSONNEL FROM THE OFFICE OF THE USEC.
FOR ADMINISTRATION & FINANCE AS ASSIGNED BY THE
CHAIRPERSON
TWO (2) PERSONNEL FROM THE RECORDS DIVISION AS
ASSIGNED BY THE RECORDS' CHIEF**



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The Task Force shall conduct an actual and physical inventory and geo-tagging of all real estate properties; collate titles and other related documents relative to the Department, DA-Regional Field Offices (DA-RFOs), Bureaus, attached Agencies and Corporations without original charters and subsidiaries; and review contract of lease, usufruct, memorandum of agreement and recommend amendment or appropriate action, which are advantageous to the government giving priority to those that will terminate within the year.

All heads of DA-RFOs, Bureaus, and attached Agencies and Corporations are hereby enjoined to give their full support and cooperation to DA Assets Management Task Force in the conduct of said activity.

All expenses incurred relative to the conduct of said activity shall be charged against their respective offices and/or at DA-OSEC funds subject to usual accounting and auditing rules and regulations.

This Order shall take effect immediately and shall remain in full force until revoked in writing. All orders/memoranda inconsistent herewith are deemed revoked.

Done this 21st day of November 2022.

DOMINGO F. PANGANIBAN
Senior Undersecretary 



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