



Republic of the Philippines
OFFICE OF THE SECRETARY
Elliptical Road, Diliman
1100 Quezon City

SPECIAL ORDER

NO. 964, SERIES OF 2022

**SUBJECT : RECONSTITUTION OF THE BIDS AND AWARDS COMMITTEE
AND ITS SECRETARIAT FOR ONE (1) YEAR**

In the interest of service, and to engender due deference with the governing principles on government procurement through the involvement of the new management, the Bids and Awards Committee and its Secretariat are hereby reconstituted consistent with Section 11.2.1 of the updated 2016 revised Implementing Rules and Regulations of RA 9184, composed of permanent personnel hereunder listed:

I. THE BIDS AND AWARDS COMMITTEE

A. COMPOSITION

1. Regular Members

Chairperson : OIC-RTD Florentino A. Adame, DVM
Vice-Chairperson : Engr. Dennis I. Tactac
Member : Ms. Wilhelmina P. Castañeda

2. Provisional Members :

- a. An **officer who has technical expertise** relevant to the procurement at hand, and to the extent possible, has knowledge, experience and/or experience in procurement, to wit:

Goods

Crops, Livestock, and
Agricultural Inputs,
Machineries and
Equipment : Marivic G. Begonia

Common-use Office
Supplies, Equipment
And Electronics,
Vehicles and other
Goods and services : Joel G. Maconocido

Infrastructure : Marlo A. Suguitan, ABE



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**Consulting Services, and
Laboratory Supplies
and Equipment**

: Aileene A. Millare

- b. A Representative from the end-user or implementing unit who has knowledge of procurement laws and procedures.

B. RESPONSIBILITIES OF THE BAC

1. Recommend to the Head of the Procuring Entity (HoPE) the mode of procurement of goods and services, civil works and consulting services;
2. Undertake the advertisement and/or posting of the invitation to bid/request for expressions of interest;
3. Conduct Pre-Procurement and Pre-bid Conferences;
4. Receive and open bids;
5. Determine the eligibility of prospective bidders;
6. Conduct the evaluation of bids and undertake post-qualification proceedings, as may be provided by RA 9184 and its updated 2016 revised IRR, with the assistance of the Technical Working Group (TWG);
7. Resolve requests for reconsideration filed by disqualified bidders and other issues by concerned parties pertinent to the conduct of the bidding process;
8. Recommend the award of contracts to the HoPE or his duly authorized representative;
9. Recommend the imposition of sanctions in accordance with Rule XXIII of the updated 2016 revised IRR of RA 9184;
10. Prepare a Procurement Monitoring Report (PMR) in the form prescribed by the GPPB;
11. Responsible for ensuring that the Procuring Entity abides by the standards set forth by RA 9184 and its IRR;
12. Conduct periodic assessment of the procurement processes and procedures to streamline procurement activities pursuant to Section 3 (c) of the 2016 revised IRR of RA 9184; and
13. Perform such other related functions as may be necessary, including the creation of a Technical Working Group (TWG).



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II. THE BAC SECRETARIAT

A. COMPOSITION

Chairperson	:	Roosevelt B. Peralta
Vice-Chairperson	:	Fema B. Casil-Pelayo
Members	:	Atty. Dessa U. Estrada Edilyn C. Goldara Jasmin Joy A. Pareja Daryl Vena T. Constantino Milagros G. Dela Rosa Unica P. Alejandro, ABE Marychelle P. Manibog, ABE Grace S. Villanueva Glenda M. Villaga Marc Joseph G. Casuga Corazon G. Valdez

B. RESPONSIBILITIES OF THE BAC SECRETARIAT

The BAC Secretariat shall serve as the main support unit of the BAC and shall discharge the functions and responsibilities provided in Section 14.1 of the updated 2016 revised IRR of RA 9184.

III. JURY DUTY OF THE COMMITTEE AND ITS SECRETARIAT

Consistent with Section 14.3 of the updated 2016 revised IRR of RA 9184, all duties and responsibilities provided herein shall be given utmost priority over all other duties and responsibilities, until the requirement for the said assignments at hand are completed.

IV. TRANSITORY CLAUSE:

This order shall cover all procurements which are yet to be undertaken for CY 2022 and henceforth, including those which had undergone the preliminary examination of bids provided in Section 30 of the updated 2016 revised IRR of RA 9184, but not yet evaluated and post-qualified under the public bidding mode of procurement. The same arrangement shall be enforced for ongoing procurements with an Approved Budget for the Contract amounting to below One Million Pesos (PhP1,000,000.00).



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All other procurements excluded in the preceding paragraph shall be continued and completed by the BAC created in SO No. _____, Series of _____.

V. EFFECTIVITY AND REPEALING CLAUSE:

This Order shall take effect immediately and shall remain in force until revoked, amended or otherwise. All orders, memoranda, and issuance inconsistent herewith are deemed revoked.

Done this 8th day of November 2022.


DOMINGO F. PANGANIBAN
Senior Undersecretary



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