



Republic of the Philippines  
**OFFICE OF THE SECRETARY**  
Elliptical Road, Diliman  
1100 Quezon City

**SPECIAL ORDER**

No. 975

Series of 2022

**SUBJECT: RECONSTITUTION OF THE DEPARTMENT OF AGRICULTURE UNIFORM COMMITTEE**

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In the exigency of service, the Department of Agriculture Uniform Committee is hereby reconstituted as follows:

Chairperson : **ATTY. JANE C. BACAYO**  
OIC – Undersecretary for Administration and Finance

Co-Chairpersons: **MS. CHARIE SARAH D. SAQUING**  
OIC, Assistant Secretary for Finance

Members : **ATTY. ROLAND A. TULAY**  
OIC – Director, Administrative Service

**MS. TELMA C. TOLENTINO**  
OIC – Director, Financial Management Service

**ATTY. ARMANDO R. CROBALDE JR.**  
Director, Legal Service

**ATTY. LORNA A. TUNGPALAN-LUGOD, LLM**  
OIC – Chief, Personnel Division

**ATTY. MELINDA D. DEYTO**  
Chief, Procurement Division

The Committee is hereby instructed to convene immediately and to perform the following functions:

1. Create DA guidelines with respect to proper wearing of prescribed office uniform;
2. Select the most appropriate design and fabrics;
3. Ensure compliance with the Republic Act No. 9242 “An act prescribing the use of the Philippine tropical fabrics for uniforms of public officials and employees and for other purposes”, and DBM Budget Circular No. 2018-1, dated March 8, 2018, and other applicable laws, rules and regulations;
4. Observe the procurement process and review contracts (re:deadline of delivery, quality control, repair and replacement agreement); and
5. Discuss all issues and concerns regarding office uniform and/or clothing allowance.

The Technical Working Group is hereby instructed to provide technical assistance to the committee in the performance of their functions as abovementioned.

Technical Working Group for Female Uniform:

**MS. CHERYL C. SUAREZ**

Head, Agriculture and Fisheries Information Division

**MS. ANA MARIA DT. GUATNO**

Member, Management Division

**MS. LOLITA Y. POLIQUIT**

Member, Monitoring and Evaluation Division

**MS. BELLA H. ARTIEDA**

Member, Personnel Division

**MS. SCILLA H. LEGASPI**

Member, Human Resource Development Division

**MS. GRACE E. TRINIDAD**

Member, Operations Audit Division

Technical Working Group for Male Uniform:

**ATTY. CHRISTOPHER R. BAÑAS**

Head, Management Audit Division

**MR. JOSEPH C. MANICAD**

Member, Investment Programming Division

**MR. RONALD C. PAMITTAN**

Member, General Services Division

**MR. ALVIN PAUL J. DIRAIN**

Member, Project Packaging and Resource Mobilization Division

**MR. RITCHIE S. ESPIRITU**

Member, General Services Division

**MR. ROBERTO F. BULAONG, JR.**

Member, Management Division

Secretariat:

**MS. ROSEMARIE Z. GO**  
Administrative Officer V, Personnel Division

**MR. AGUSTIN M. MANGANIP JR.**  
Administrative Officer V, Human Resource Development Division

**MR. BERNABE L. TALUBAN**  
Administrative Officer V, Records Division

This order shall take effect immediately and shall remain in force until revoked in writing. All orders, memoranda, and issuances inconsistent herewith are deemed revoked.

Done this 4th day of November 2022.

**DOMINGO F. PANGANIBAN**  
Senior Undersecretary



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