



Republic of the Philippines  
**OFFICE OF THE SECRETARY**  
Elliptical Road, Diliman  
1100 Quezon City



DA-CO-AS-SO20221107-00090

**SPECIAL ORDER**

No. 980  
Series of 2022

**SUBJECT : AUTHORITY TO ATTEND THE VIRTUAL TRAINING ON EFFECTIVE AUDIT REPORT WRITING BY THE ASSOCIATION OF GOVERNMENT INTERNAL AUDITORS (AGIA)**

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In the interest of service, **MS. JOSEPHINE M. MONTALBO**, *Internal Auditor III, Internal Audit Service*, is authorized to attend, on official time, the **Virtual Training on Effective Audit Report Writing** by the **Association of Government Internal Auditors (AGIA)** from **November 22-25, 2022** via Zoom.

She is permitted to collect a registration fee amounting to **TWO THOUSAND FIVE HUNDRED PESOS (PHP 2,500.00)**, to be charged to the DA-OSEC, subject to its availability and standard government accounting and auditing regulations.

Consequently, she must submit a Learning Application Plan (LAP) to the Human Resource Development Division (HRDD) within five (5) days post-webinar.

In the event of withdrawal or non-attendance, a written explanation signed by the employee's immediate supervisor is required.

Done this 9<sup>th</sup> day of November 2022.

  
**DOMINGO F. PANGANIBAN**  
*Senior Undersecretary*