



Republic of the Philippines  
**OFFICE OF THE SECRETARY**  
Elliptical Road, Diliman  
1100 Quezon City

**SPECIAL ORDER**

No. 1144  
Series of 2022

**SUBJECT : AUTHORITY TO CONDUCT THE COA ORIENTATION /  
WORKSHOP ON FINANCIAL MANAGEMENT OPERATIONS  
GUIDELINES**

In the exigency of the service, the Philippine Rural Development Project (PRDP) is hereby authorized to conduct the COA Orientation / Workshop on Financial Management Operations Guidelines on **December 19 to 23, 2022** in **Baguio City**.

This Orientation/Workshop on PRDP Financial Management Operations Guidelines will ensure the readiness in financial management of the program implementers and to be able to meet the financial requirements of the Philippine Rural Development Program (PRDP), the Commission on Audit (COA) and the World Bank (WB). It would serve as a ready reference in implementing, accounting for, and reporting on the operations of the Project. The Project is to be implemented by the National Project Coordination Office (NPCO), Project Support Offices (PSOs) and Regional Project Coordination Offices (RPCOs) of the Department of Agriculture and the Local Government Units (LGUs) and Proponent Groups.

The following offices are hereby authorized to attend and participate in the activity:

Office/Unit	Position/Designation	No.
<b>National Project Coordination office</b>		
ODPD	Deputy National Project Director	1
	Compliance Officer	1
<b>I-SUPPORT Component</b>	<b>Alternate Component Head, Admin Assistant</b>	<b>2</b>
Finance Unit	Finance Unit Head	1
	Alternate Finance Unit Head	1
	Financial Analyst III, II and I	3
Accounting Unit	Unit/Alternate Unit Head/Accountant	2
Budget Unit	Unit/Alternate Unit Head/Budget Specialist /Budget Analyst	2
Cash Unit	Unit Head or Alternate Unit Head	1
<b>I PLAN Component</b>	<b>Component/Alternate Component Head</b>	<b>2</b>
Infrastructure Development Component	Component/Alternate Component Head	2

Enterprise Development Component	Component/Alternate Component Head	2
<b>Project Support Offices</b>		
Luzon A, Luzon B, Visayas and Mindanao	Finance (2 participants per PSO)	8
	Accounting (2 participants per PSO)	8
	Budget (2 participants per PSO)	8
Luzon A, Luzon B, Visayas and Mindanao	Cashier (1 participant per PSO)	2
	Component Head - I PLAN (1 participant per PSO)	4
	Component Head - Infrastructure Development (1 participant per PSO)	4
	Component Head - Enterprise Development (1 participant per PSO)	4
NPCO	Admin Support	4
SPCMAD	Representative	4
RPCO	Accountant	16
NPCO, PSOs and RPCO	COA Auditors	39
Driver	NPCO, RPCO and COA Auditor	15
	<b>Total</b>	<b>136</b>

All expenses to be incurred during the activity such as food, venue, accommodation, bus rental and other incidental expenses shall be charged against the PRDP NPCO funds subject to its availability and the usual government auditing and accounting rules and regulations, while the travelling expenses, per diems, and other identified expenses shall be charged to their respective offices' funds.

This Order shall take effect immediately and shall be considered revoked upon completion of the activity. All orders, memoranda, and issuances inconsistent herewith are deemed revoked.

Done this 15<sup>th</sup> day of December 2022.

**DOMINGO F. PANGANIBAN**  
Senior Undersecretary



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