



Republic of the Philippines  
**OFFICE OF THE SECRETARY**  
Elliptical Road, Diliman  
1100 Quezon City

**SPECIAL ORDER**

No. 1158

Series of 2022

**SUBJECT      DESIGNATION OF MS. JESSAMIN B. ARANAS AS OFFICER-IN-CHARGE,  
CHIEF, PERSONNEL DIVISION**

In the interest of service, **MS. JESSAMIN B. ARANAS**, Administrative Officer V is hereby designated as **OFFICER-IN-CHARGE, CHIEF, PERSONNEL DIVISION**.

As such, she shall perform the functions, duties and responsibilities inherent to the designation and such others as may be directed by the undersigned and the Secretary.

She shall be entitled to RATA, travelling allowance, per diems and other incidental expenses that may be incurred in the performance her functions, duties and responsibilities as designated, chargeable against OSEC funds and other available funds, subject to existing accounting and auditing rules and procedures.

All officials and employees of the Department, including its Bureaus, Attached Agencies and Corporations and Regional Field Offices are hereby advised of this designation and directed to give their full support and cooperation to OIC-Division Chief, Ms. Aranas in the performance of her duties and responsibilities.

This order shall take effect immediately and shall remain in force until revoked in writing. All orders, memoranda and issuances inconsistent herewith are deemed revoked.

Done this 22nd day of December 2022.

  
**DOMINGO F. PANGANIBAN**  
Senior Undersecretary



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