



Memorandum Order

No. : 05

Series of 2023

SUBJECT : AMENDMENT TO THE MEMORANDUM ORDER NO. 28, SERIES OF 2022, "IMPLEMENTING GUIDELINES FOR THE CROP YEAR 2022 AND 2023 OF THE NATIONAL CORN PROGRAM FERTILIZER DISCOUNT VOUCHER IN SUPPORT TO CORN AND CASSAVA FARMERS"

For a more efficient implementation of the Crop Year 2022 and 2023 National Corn Program Fertilizer Discount Voucher Support to Corn and Cassava Farmers funded under the 2022 General Appropriations Act, Memorandum Order No. 28, Series of 2022 Article II, Article IV Section C Items ii.1 and ii.2, Article IV Section D Items i.3.b, ii.1, and ii.4 are hereby amended, to read as follows:

II. OBJECTIVES

This Project aims to ensure timely provision of fertilizers to farmer-beneficiaries and sustain and/or increase the current yield level of corn and cassava.

IV. IMPLEMENTATION SCHEME

C. Interventions Management Platform (IMP)

ii. Users and Functions

1. Program Focal Persons

The Regional Executive Director (RED) shall designate the Regional ICT and Corn Program Staff, preferably those with Plantilla positions, as Program Focal Persons to review and recommend the approval of the accreditation of merchants; extract the beneficiaries in the Farmers Information Management System (FIMS); perform the deduplication process and include data on NSIC seed variety used or to be used, and name of cluster/organization/association; upload beneficiary masterlist (refer to Annex C) in the IMP; generate and print vouchers; submit payout transactions for review; and conduct cancellation of vouchers.

Annex B is considered redundant to Annex C, thus it is repealed to expedite the processing of farmer-beneficiaries.

2. Reviewer

The RED shall designate personnel from the Accounting Office to review and cancel transactions; and review and submit payout for approval subject to the criteria as stipulated in Section D(3).

D. Voucher Process

i. Beneficiary Selection, Voucher Generation and Distribution

3. Voucher Cancellation

b. Voucher Replacement

For farmer-beneficiaries who voluntarily opted not to avail the fertilizer discount voucher, they must execute a waiver (Refer to Annex L).

The approved request shall be forwarded to the Regional ICT Group for cancellation.



ii. Claiming of Vouchers

1. In cases when a farmer-beneficiary could not personally appear and utilize the discount voucher due to health reasons, special cases like quarantine restrictions, or any peculiar situations as may be allowed and accepted by the DA-RFO, representatives shall be allowed to claim the discount voucher, provided that: (i) an authorization letter shall be duly-approved and with the conformity of an authorized DA-RFO personnel (Refer to Annex G); and (ii) with the submission of the supporting documents by the designated authorized representative/s such as a duly-signed photocopy of the farmer-beneficiary's ID, and the representative's ID.

4. Upon the receipt of the fertilizers, farmer-beneficiary or the representative shall have his/her photo taken with the claimed fertilizer/s. The photo shall be uploaded to the IMP as proof of receipt. The farmer-beneficiary or the representative shall not be required to sign the voucher utilization masterlist, thus Annex H is hereby repealed.

All other provisions in MO No. 28, Series of 2022 remain in order. This Memorandum Order shall take effect immediately and shall remain in force unless revoked in writing. All orders, memoranda, and other issuances inconsistent herewith are deemed revoked.

Done this 10th day of January, 2023.

DOMINGO F. PANGANIBAN
Senior Undersecretary





**ANNEX L
WAIVER**

WAIVER, RELEASE AND QUIT CLAIM

Ako si, _____, nasa hustong gulang, Pilipino, nakatira sa _____
(kumpletong detalye ng tirahan) _____, matapos makapanumpa ng naayon sa batas ay nagsasaad ng mga sumusunod:

Na aking ipinapahayag na ako ay isang farmer-beneficiary ng National Corn Program - Fertilizer Discount Voucher Support to Corn and Cassava Farmers mula sa Department of Agriculture (DA);

Na sa pamamagitan nito, ako ay may karapatan na makatanggap ng voucher mula sa DA na may kabuuang halaga na _____ (PhP _____);

Na sa pamamagitan nito ay isinusuko ko ang lahat ng karapatan at interes na kunin ang nasabing fertilizer discount voucher;

Na aking isinasagawa ang waiver na ito, nang malaya at kusang-loob upang patunayan ang mga naunang pahayag para sa anumang legal na layunin na maaaring ihatid nito;

Na aking ipinapahayag na wala na akong anumang habol laban sa DA o sa khit sinumang tao na konektado sa pangangasiwa at operasyon ng implementasyon ng programa at magpakailanman na palayain ang DA mula sa anuman at lahat ng pananagutan.

(Pangalan at Pirma/Fingerprint ng Farmer)