



Republic of the Philippines
OFFICE OF THE SECRETARY
Elliptical Road, Diliman
1101 Quezon City

SPECIAL ORDER

No. 31
Series of 2023

**SUBJECT : DESIGNATION OF MS. SCILLA H. LEGASPI AS
OFFICER-IN-CHARGE, CHIEF OF THE HUMAN RESOURCE
DEVELOPMENT DIVISION**

In the exigency of service, **MS. SCILLA H. LEGASPI**, Administrative Officer V is hereby designated as the Officer-in-Charge, Chief of the Human Resource Development Division.

As such, she shall perform the duties and responsibilities inherent to the position and such others as may be assigned by the Secretary.

She shall be entitled to RATA, travelling allowance, per diems and other incidental expenses that may be incurred in the performance of her functions, duties and responsibilities in view of the designation, chargeable against OSEC funds and other available funds, subject to existing government accounting and auditing rules and procedures.

All officials and employees of the Department, including its Bureaus, Attached Agencies and Corporations and Regional Field Offices are hereby advised to give their full support and cooperation to OIC- Legaspi in the performance of her duties and responsibilities.

This designation shall be operative for a period of one (1) year reckoned from the date of the receipt hereof by OIC-Legaspi unless earlier revoked in writing.

All orders inconsistent herewith are deemed revoked.

Done this 11th day of January 2023.

DOMINGO F. PANGANIBAN
Senior Undersecretary



DA-CO-OSEC-SO20230111-00028

OFFICE OF THE SECRETARY
DEPARTMENT OF AGRICULTURE
RECEIVED