



Republic of the Philippines  
**OFFICE OF THE SECRETARY**  
Elliptical Road, Diliman  
1100 Quezon City

**SPECIAL ORDER**

No. 149

Series of 2023

**SUBJECT: DELEGATION OF AUTHORITY TO SIGN CERTIFICATES OF ERASURES/  
ALTERATIONS ON APPOINTMENTS ISSUED BY THE DA - CENTRAL  
OFFICE**

---

In the interest of service, pursuant to the Omnibus Rules on Appointments and Other Human Resource Actions, Revised July 2018, and to ensure the timely submission of DA - Central Office Appointments to the Civil Service Commission, the signing of CS Form No. 03 or the Certificate of Erasures/Alterations on Appointment is hereby delegated to **MS. JESSAMIN B. ARANAS**, Officer in Charge, Personnel Division.

This delegation of authority shall take effect starting January 11, 2023 and shall remain in force unless revoked in writing. All orders and memoranda inconsistent herewith are deemed revoked.

Done this 8th day of February 2023.

  
**DOMINGO F. PANGANIBAN**  
Senior Undersecretary



DA-CO-AS-SO20230120-00016