



Republic of the Philippines  
**OFFICE OF THE SECRETARY**  
Elliptical Road, Diliman  
1100 Quezon City

**SPECIAL ORDER**

No. 194  
Series of 2023

**SUBJECT : AUTHORITY TO ATTEND THE TRAINING WORKSHOP ON DATA ANALYTICS USING SPREADSHEET AND DATA STORYTELLING AND VISUALIZATION USING SPREADSHEET**

In the interest of service, **MS. RENZEL YANA M. SIAO**, *Project Evaluation Officer I, Monitoring and Evaluation Division (MED)*, is authorized to attend, on official time, the following training workshops by **Strategic One Business Management Consultancy Firm (STRAT One)**:

Course Title	Date	Training Fee
<b>Data Analytics Using Spreadsheet In-Depth Training Workshop</b>	March 15-17, 2023	<b>TWO THOUSAND NINE HUNDRED PESOS (PHP 2,900.00)</b>
<b>Data Storytelling and Visualization Using Spreadsheet In-Depth Training Workshop</b>	March 22-23, 2023	<b>THREE THOUSAND ONE HUNDRED PESOS (PHP 3,100.00)</b>

She is authorized to collect the abovementioned registration fees, to be charged against PMS-MED funds, subject to its availability and standard government accounting and auditing regulations.

Consequently, she must submit a Learning Application Plan (LAP) to the Human Resource Development Division (HRDD) within five (5) days post-training.

In the event of withdrawal or non-attendance, a written explanation signed by her immediate supervisor is required.

Done this 17th day of February 2023.

**DOMINGO F. PANGANIBAN**  
*Senior Undersecretary*



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