



**SPECIAL ORDER**

No. 219

Series of 2023

**SUBJECT: AUTHORITY TO CONDUCT AND ATTEND THE REORIENTATION CUM TRAINING WORKSHOP ON THE OPERATIONS MANAGEMENT INFORMATION SYSTEM (OMIS) AS A TOOL FOR THE MONITORING AND EVALUATION OF THE HIGH-VALUE CROPS DEVELOPMENT PROGRAM ACCOMPLISHMENTS**

In the interest of service, the High-Value Crops Development Program (HVCDP) is hereby authorized to conduct and attend the reorientation cum training workshop on the Operations Management Information System (OMIS) as a tool for the monitoring and evaluation of the HVCDP accomplishments.

The activity aims to reorient the HVCDP on the objectives and features of the OMIS, the central database for data collation and reports generation of targets, obligations, disbursements, and accomplishments of the plans and programs implemented by the Department of Agriculture (DA) and its attached agencies. It likewise intends to provide hands on training to the HVCDP operating units on the proper use of the OMIS. By the end of the workshop, the HVCDP operating units shall have encoded to the OMIS their respective targets for 2023.

The said workshop shall be conducted by cluster following the schedule, venue, and fund source below:

<b>Cluster</b>	<b>Participants</b>	<b>Tentative Dates</b>	<b>Venue</b>	<b>Fund Source</b>
Cluster A (Luzon and DA Bureaus)	I, CAR, II, III, IVA, IVB, V, ATI, BAR, BSWM, BPI, PRRI	March 21 – 24, 2023	Region 1	Region 1
Cluster B (Visayas and Mindanao)	VI, VII, VIII, IX, X, XI, XII, XIII, BARMM	March 28 – 31, 2023	Region 7	Region 7

Accordingly, the following offices are hereby authorized to send their representatives to attend and participate in the said workshop:

<b>Particulars</b>	<b>No. of Participants</b>
<b>Cluster A (Luzon and DA Bureaus)</b>	
<b>Participants</b>	<b>63</b>
- HVCDP National Program Management Office	6
- Field Programs Operational Planning Division (FPOPD)-OMIS	4
- Bureaus (ATI, BAR, BSWM, BPI, PRRI)	15
- HVCDP Focal Person/Report Officer	
- HVCDP Encoder	

<ul style="list-style-type: none"> <li>- HVCDP Planning Monitoring and Evaluation Division (PMED)</li> <li>- Regional Field Offices (RFOs I-V, CAR) <ul style="list-style-type: none"> <li>- HVCDP Focal Person/Report Officer</li> <li>- HVCDP Encoder</li> <li>- HVCDP PMED</li> </ul> </li> <li>- Support Staff</li> <li>- Drivers</li> </ul>	<p>21</p> <p>5</p> <p>12</p>
<b>Cluster B (Visayas and Mindanao)</b>	
<b>Participants</b>	<b>46</b>
<ul style="list-style-type: none"> <li>- HVCDP National Program Management Office</li> <li>- FPOPD-OMIS</li> <li>- Regional Field Offices (RFOs VI – XIII, BARMM) <ul style="list-style-type: none"> <li>- HVCDP Focal Person</li> <li>- HVCDP Encoder</li> <li>- HVCDP PMED</li> </ul> </li> <li>- Support Staff</li> </ul>	<p>5</p> <p>4</p> <p>27</p> <p>10</p>

Travelling expenses and per diems of participants shall be chargeable against their respective Offices. Payment for the venue / training facilities, food, accommodation, supplies and materials, transportation and other incidental expenses shall be chargeable against the funds of the HVCDP Region 1 for Cluster A and Region 7 for Cluster B.

All expenses for the said activity are subject to the availability of funds and the usual government accounting and auditing rules and regulations.

This Order shall be considered revoked upon completion of the activity.

Done this 23rd day of February 2023.

**DOMINGO F. PANGANIBAN**  
Senior Undersecretary



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