



Republic of the Philippines
OFFICE OF THE SECRETARY
Elliptical Road, Diliman
1100 Quezon City

SPECIAL ORDER

NO. 255

Series of 2023

SUBJECT : DESIGNATION OF MS. JORILYN A. ROSALES AS SPECIAL DISBURSING OFFICER (SDO) FOR THE CONDUCT OF AMAS-AMAD WORKSHOP ON THE FINALIZATION OF FY 2024 PLAN AND BUDGET PROPOSAL

In the exigency of service, **Ms. JORILYN A. ROSALES**, Administrative Assistant III of General Service Division (GSD) is hereby designated as Special Disbursing Officer (SDO) to hold Petty Cash Fund (PCF) amounting to **Eighteen Thousand Pesos (Php18,000.00)** to be used solely for fuel and toll fee for the conduct of AMAS – AMAD Workshop on the Finalization of FY 2024 Plan and Budget Proposal on March 13-17, 2023 in Region IV-A.

As Special Disbursing Officer, she shall be guided by the rules and regulations regarding the handling of government funds.

This order shall take effect immediately and shall be considered revoked completion of the events. All orders, memoranda, and issuances inconsistent herewith are deemed revoked.

Done this 6th day of March 2023.

DOMINGO F. PANGANIBAN
Senior Undersecretary



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