



Republic of the Philippines
OFFICE OF THE SECRETARY
Elliptical Road, Diliman
1100 Quezon City

SPECIAL ORDER

No. **257**

Series of 2023

SUBJECT: CREATION OF STEERING COMMITTEE AND SUB-COMMITTEES FOR THE CELEBRATION OF THE DEPARTMENT OF AGRICULTURE FARMERS AND FISHERFOLK MONTH IN MAY 2023

In the interest of service, and to ensure the success of the celebration of the Department of Agriculture Farmers and Fisherfolk Month in May 2023, a Steering Committee and Sub-Committees are hereby created and shall be composed of:

STEERING COMMITTEE:

Chairperson : **MS. AGNES CATHERINE T. MIRANDA**
Undersecretary for Administration and Finance

Vice-Chairperson : **ATTY. JANE C. BACAYO**
Assistant Secretary for Administration

Members : **MS. KRISTINE Y. EVANGELISTA**
Assistant Secretary for Consumer Affairs

MS. PAZ J. BENAVIDEZ
Assistant Secretary for Regulations

MR. JAMES A. LAYUG
Assistant Secretary for DA Inspectorate and Enforcement

MR. NOEL A. PADRE
Officer-In-Charge, Assistant Secretary Designate-Policy
Research and Development

MS. CHARIE SARAH D. SAQUING
Officer-In-Charge, Office of Assistant Secretary for Finance

ATTY. ROLAND A. TULAY
Director, Administrative Service

Secretariat : **Staff of the Chairperson and Vice-Chairperson of the Steering Committee**

Functions of the Steering Committee:

- Provide the general direction on the planning and implementation of activities for the event, including the selection of the theme and

identification of activities and corresponding focal agencies, officials, personnel and timeliness;

- Oversee the implementation of the plan and activities; and
- Perform other relevant tasks for the successful implementation of activities and events.

SUB-COMMITTEES:

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| A. Program Committee | : | MR. U-NICHOLS A. MANALO
Officer-In-Charge, Field Operations Service |
| B. Photo/Video Documentation Promotion, Exhibit, Printing of Program and Sound System | : | MS. CHERYL C. SUAREZ
Chief, Agriculture and Fisheries Information Division |
| C. Special Events (Agri-Products Exhibits, Bazaars, Tiangge, etc) | : | MR. JUNIBERT E. DE SAGUN
Officer-In-Charge, Agribusiness and Marketing Assistance Service |
| D. Finance, Ways and Means | : | MS. TELMA C. TOLENTINO
Officer-In-Charge, Finance and Management Service |
| E. Food and Reception | : | MS. JESSAMIN B. ARANAS
Officer-In-Charge, Personnel Division |
| F. Physical Arrangement | : | MR. RONALD C. PAMITTAN
Chief, General Services Division |

All expenses relative to the conduct of the various activities and meetings for the Farmers and Fisherfolk Month shall be chargeable against OSEC, concerned Bureaus, Attached Agencies and Corporations, Service Units and Regional Field Offices funds and other available funds, subject to existing government accounting and auditing rules and regulations.

This Order shall take effect immediately and shall remain in force and considered revoked upon completion of the activity. All orders, memoranda, and issuances inconsistent herewith are deemed revoked.

Done this 6th day of March 2023.

DOMINGO F. PANGANIBAN
Senior Undersecretary

