



**SPECIAL ORDER**

No. 260  
Series of 2023

**SUBJECT : AUTHORITY TO CONDUCT AND ATTEND THE INFORMATION AND COMMUNICATIONS TECHNOLOGY SERVICE - REGISTRY SYSTEM FOR BASIC SECTORS IN AGRICULTURE (ICTS-RSBSA) CORE TEAM ACTIVITIES FOR FY 2023**

In the exigency of service and in support of the Updating of the Registry System for Basic Sectors in Agriculture (RSBSA), the Information and Communications Technology Service (ICTS) is hereby authorized to conduct the following activities on the specified dates and venues as follows:

<b>Activity</b>	<b>Objectives/ Activities</b>	<b>Date</b>	<b>Venue</b>
ICTS-RSBSA Core Team Planning Workshop	<ul style="list-style-type: none"><li>● Review and finalization of the ICTS-RSBSA Work Plan;</li><li>● Assessment and review of existing RSBSA information systems in terms of performance, data quality, and security;</li><li>● Discussion and design of new FFRS features and functionalities; and</li><li>● Finalization of the Terms of Reference (TOR) for the RSBSA Systems Audit.</li></ul>	March 28 - 31, 2023	Region IV-A
ICTS-RSBSA Assessment and Planning Workshop for FY 2024	<ul style="list-style-type: none"><li>● Updates and assessment on the implementation of RSBSA plans and activities (physical and financial accomplishments) for the year 2023;</li><li>● Discussion on the Farmers and Fisherfolk Registry System (FFRS) Self-registration Module and Local Government Unit (LGU) interface;</li><li>● Discussion on the Issues and Challenges encountered by the users of RSBSA related systems;</li><li>● Review and updates on the latest trends and technology related to RSBSA information systems; and</li><li>● Preparation/ formulation of the 2024 ICTS - RSBSA work plan.</li></ul>	September 05 - 08, 2023	Region III

The following members of the ICTS - RSBSA core group are hereby given authority to attend and participate in the said activities:

Office Name	Number of Participants
Office of the Director	1
ICT Planning and Standards Division (ICTPSD)	4
Network Operations and Management Division (NOMD)	3
Systems and Applications Development Division (SysADD)	7
Database Management Division (DMD)	4
Support Staff and Secretariat	2
Guests and Resource Persons (Regional Field Office)	4
<b>TOTAL</b>	<b>25</b>

All expenses to be incurred for food, accommodation, and venue, workshop supplies, and materials, and other incidental expenses, as well as traveling expenses and per diem of participants, shall be charged against the RSBSA funds, subject to the availability of funds and the usual government accounting and auditing rules and regulations.

This Order shall take effect immediately and be considered revoked upon completion of the activity. All orders, memoranda, and issuances inconsistent herewith are deemed revoked.

Done this 7<sup>th</sup> day of March 2023.

  
**DOMINGO F. PANGANIBAN**  
Senior Undersecretary



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