



Republic of the Philippines
OFFICE OF THE SECRETARY
Elliptical Road, Diliman
1100 Quezon City

SPECIAL ORDER

No. 263
Series of 2023

SUBJECT : AUTHORITY TO ATTEND THE HUMAN RESOURCE ANALYTICS, DATA ANALYTICS USING SPREADSHEET, AND DATA STORYTELLING AND VISUALIZATION USING SPREADSHEET ONLINE WORKSHOPS

In the interest of service, the following personnel under the Planning and Programming Division (PPD) of the Planning and Monitoring Service (PMS), are authorized to attend, on official time, the following training workshops by Strategic One Business Management Consultancy Firm (STRAT One):

Course Title	Name	Date	Training Fee
Human Resource Analytics In-Depth Training Workshop	Ma. Lourdes Irish Irienne K. Tuazon	March 11, 18, and 25, 2023	Three thousand one hundred pesos (PHP 3,100.00)
Data Analytics Using Spreadsheet In-Depth Training Workshop	Hazel Ann L. Ilagan	March 15-17, 2023	Two thousand nine hundred pesos (2,900.00)
Data Storytelling and Visualization Using Spreadsheet In-Depth Training Workshop	Ariana J. Magyaya	March 22-23, 2023	Three thousand one hundred pesos (PHP 3,100.00)

They are authorized to collect the above cited registration fees to be charged against PMS funds, subject to its availability and standard government accounting and auditing regulations.

Participants must submit a Learning Application Plan (LAP) to the Human Resource Development Division (HRDD) five (5) days after the training course.

In the event of withdrawal or non-attendance, a written explanation signed by their immediate supervisor is required.

Done this 7th day of March 2023.

DOMINGO F. PANGANIBAN
Senior Undersecretary



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