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SPECIAL ORDER

No. 279
Series of 2023

SUBJECT: AUTHORITY TO CONDUCT THE DEPARTMENT OF AGRICULTURE KABUHAYAN AT KAUNLARAN NG KABABAYANG KATUTUBO 4K ORIENTATION WORKSHOP ON MONITORING & EVALUATION AND MIS TOOLS AND OTHER DATA CAPTURE SHEETS FOR CY 2023

The Department of Agriculture Kabuhayan at Kaunlaran ng Kababayang Katutubo - National Program Management Office (DA-4K NPMO) is hereby authorized to conduct its *4K Orientation Workshop on Monitoring & Evaluation and MIS Tools and other Data Capture Sheets for CY 2023* on **April 11 – 14, 2023** in **National Capital Region (NCR)**.

This activity aims to capacitate and equip its intended users at the RFOs and NPMO for the systematic collection of data needed, monitoring and evaluation, streamline analysis and rationalize reporting for the implementation of the DA 4K Program at the National level.

This order hereby provides the specific number of personnel from the corresponding offices to attend and participate in the activity:

PARTICIPANTS	No. of Participants
Department of Agriculture - Central Office	
Office of the Assistant Secretary for Operations	3
Monitoring and Evaluation Division (MED)	3
Special Project Coordination and Management Assistance Division (SPCMAD)	3
DA Kabuhayan at Kaunlaran ng Kababayang Katutubo-National Program Management Office (4K-NPMO)	14
Department of Agriculture - Regional Office	
DA 4K Regional Field (RFO) CAR, Region I-XIII (except Region VIII)	28
Other Agencies	
National Commission of Indigenous People (NCIP)	3
TOTAL	54

Travelling expenses and per diem of participants shall be charged against their respective offices' funds while payment for food, accommodation, supplies and materials and incidental expenses are chargeable against the 4K NPMO funds, subject to availability of funds and existing government accounting and auditing rules and regulations.

This Order shall take effect immediately and shall be considered revoked upon the completion of the event. All orders, memoranda and issuances inconsistent herewith are deemed revoked.

Done this 10th day of March 2023.

DOMINGO E. PANGANIBAN
Senior Undersecretary

