



Republic of the Philippines
OFFICE OF THE SECRETARY
Elliptical Road, Diliman
1100 Quezon City

SPECIAL ORDER

No. 305
Series of 2023

**SUBJECT : AUTHORITY TO CONDUCT THE PRDP NPCO – PSOs
FIRST QUARTER COORDINATION WORKSHOP**

In the exigency of service, the Philippine Rural Development Project (PRDP) is hereby authorized to conduct the PRDP National Project Coordination Office – Project Support Offices (NPCO – PSOs) First Quarter Coordination Workshop on **March 20-24, 2023** in **Region 4A**.

This activity aims to:

- Review the latest accomplishment of the Project for the 1st Quarter of 2023
- Assess the status of subprojects and activities under Original Loan, Global Environment Facility (GEF) and First Additional Financing (AF-1) vis a vis respective completion dates;
- Assess the status of subprojects proposals submitted for funding under the Second Additional Financing with European Union Co-Financing Grant (AF2-EU) and come up with action plan to fast track its implementation;
- Identify problems in the implementation of the subprojects and come up with solutions to complete the projects as scheduled;
- Prepare a catch up plan with timeline to address the backlogs; and
- Discuss the PRDP Phase 2

The authorized participants of the workshop are from the following offices of PRDP:

Office	National Project Coordination Office (NPCO)	Each Project Support Offices (4 - PSOs)
	No. of Participant/s (Head/Alternate/Representative)	
Project Director	2	1
Deputy Project Director	2	2
I-PLAN	2	1
I-BUILD	2	2
I-REAP	2	2
I-SUPPORT	2	
Economics	2	1
Finance	2	1

Accounting	2	1
Budget	2	1
SES	2	1
InfoACE	2	1
Procurement	2	1
GGU	2	1
M&E	2	1
Admin	2	1
GEF-NRM	2	1
Admin Support / Secretariat	2	
DA CO and other attached agencies & bureaus	10	
Total	46	74

Expenses to be incurred during the activity such as food, venue, accommodation, and other incidental expenses shall be chargeable against the PRDP-NPCO funds, while travelling expense, per diem and incidental expense of participants shall be chargeable against their respective offices' funds, subject to existing accounting and auditing rules and regulations.

This Order shall take effect immediately and considered revoked upon completion of the activity. All orders, memoranda, and issuances inconsistent herewith are deemed revoked.

Done this 14th day of March 2023.

DOMINGO F. PANGANIBAN
Senior Undersecretary



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