



Republic of the Philippines
OFFICE OF THE SECRETARY
Elliptical Road, Diliman
1100 Quezon City

SPECIAL ORDER NO.: 419
Series of 2023

SUBJECT : CREATION OF AN INVENTORY TEAM FOR THE PHILIPPINE-SINO CENTER FOR AGRICULTURAL TECHNOLOGY – TECHNICAL COOPERATION PROGRAM III (PhilSCAT-TCPIII)

In the interest of service and to facilitate the inventory of assets and properties acquired/procured during the implementation of the Philippine –Sino Center for Agricultural Technology - Technical Cooperation III, an Inventory Team comprising of personnel from the DA Regional Field Office III (DA RFO III) and DA Special Projects Coordination and Management Assistance Division (DA-SPCMAD) is hereby created to conduct the inventory on April 17-21, 2023:

I. DA RFO III

1. MS. JAIRA MAGBA - Accounting Division
2. MS. SUZETTE TAMAYO - Accounting Division
3. ENGR. NOLI DE LEON - General Services Section
4. MR. CLARK WENDELL LISING - General Services Section
5. MS. JESUSA PATIU - Property Unit
6. MR. RAYMOND LARDIZABAL - Property Unit
7. MR. PHILIP ALFONSO - Driver

II. DA CENTRAL OFFICE:

1. MS. MARILYN ATIENZA - SPCMAD
2. MS. ROWENA GAMAS - SPCMAD
3. MR. NICANOR OGABAR - SPCMAD
4. MR. DANILO SAYCON (Driver) - SPCMAD

The conduct of inventory will facilitate the official closing of the books of accounts of the Project with the DA RFO III and the transfer of properties to the Central Luzon State University (CLSU) as per approved Memorandum of Agreement between the Department and CLSU.

As such, all expenses to be incurred in the conduct of this inventory shall be charged against their respective offices' funds, subject to the usual accounting and auditing rules and regulations. All orders, memoranda, and issuances inconsistent herewith are deemed revoked.

This Special Order shall take effect immediately and shall remain in force until the completion and submission of the final and reconciled inventory report.

Done this 11th day of April, 2023.

DOMINGO F. PANGANIBAN
Senior Undersecretary

