



Republic of the Philippines  
**OFFICE OF THE SECRETARY**  
Elliptical Road, Diliman  
1100 Quezon City

**SPECIAL ORDER**

No. 435  
Series of 2023

**SUBJECT : AUTHORITY TO ATTEND THE FUNDAMENTAL COURSE ON  
ALTERNATIVE DISPUTE RESOLUTION**

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In the interest of service, Atty. Lorna A. Tungpalan-Lugod, *Attorney III, Legal Service – Litigation and Adjudication Division*, is authorized to attend on official time the Fundamental Course on Alternative Dispute Resolution by the Office for Alternative Dispute Resolution (OADR) on April 26-28, 2023 at the OADR Training Room, 4<sup>th</sup> floor, NFA Building, NFA Compound, Quezon City.

She is authorized to collect a registration fee amounting to Nine Thousand Six Hundred Pesos (PHP 9,600.00), to be charged against DA-OSEC funds, subject to its availability and standard government accounting and auditing regulations.

She must submit a Learning Application Plan (LAP) to the Human Resource Development Division (HRDD) five (5) days after the training course.

In the event of withdrawal or non-attendance, a written explanation signed by her immediate supervisor is required.

Done this 14th day of April 2023.

**DOMINGO F. PANGANIBAN**  
*Senior Undersecretary*



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