



Republic of the Philippines  
**OFFICE OF THE SECRETARY**  
Elliptical Road, Diliman  
1100 Quezon City



DA-CO-AS-SO20230502-00102

**SPECIAL ORDER**

No. 534  
Series of 2023

**SUBJECT : AUTHORITY TO ATTEND THE COMPREHENSIVE COURSE ON  
ARBITRATION**

In the interest of service, Atty. Lorna A. Tungpalan-Lugod, Attorney III, Litigation and Adjudication Division, Legal Service is authorized to attend on official time the Comprehensive Course on Arbitration by the Office for Alternative Dispute Resolution (OADR) on May 15-19, and May 29, 2023 at the OADR Training Hall, 4<sup>th</sup> floor, NFA Building, NFA Compound, Quezon City.

She is authorized to collect a registration fee amounting to Sixteen Thousand Pesos (PHP 16,000.00) to be charged against DA-OSEC funds, subject to its availability and standard government accounting and auditing regulations.

She must submit a Learning Application Plan (LAP) to the Human Resource Development Division (HRDD) five (5) days after the training course.

In the event of withdrawal or non-attendance, a written explanation signed by her immediate supervisor is required.

Done this 4<sup>th</sup> day of May 2023.

**DOMINGO F. PANGANIBAN**  
*Senior Undersecretary*