



Republic of the Philippines
OFFICE OF THE SECRETARY
Elliptical Road, Diliman
1100 Quezon City

SPECIAL ORDER

No. 561

Series of 2023

SUBJECT: AUTHORITY FOR GENERAL SERVICES DIVISION TO CONDUCT, "FOUR (4) DAY SEMINAR-WORKSHOP ON DEVELOPING EFFECTIVE TEAMWORK AND MID-YEAR PLANNING AND PERFORMANCE ASSESSMENT"

In the interest of service, the General Services Division (GSD) is hereby authorized to conduct, "Four (4) Day Seminar-Workshop on Developing Effective Teamwork and Mid-Year Planning and Performance Assessment," on May 23 to 26, 2023 in Region III.

The authorized participants are composed of eighty (80) GSD and Human Resource Development Division (HRDD) personnel, support staff, and resource speakers, as attached.

Expenses for the activity such as meals, snacks, accommodation, vehicle rental, incidental expenses and honorarium of the resource speakers shall be charged against DA-OSEC funds, subject to the usual government accounting and auditing rules and regulations.

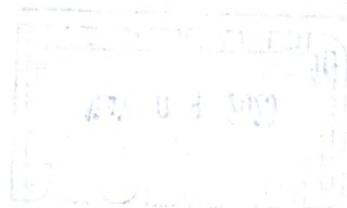
This Order shall take effect immediately and shall be considered revoked upon completion of the activity. All orders, memoranda, and other issuances inconsistent herewith are deemed revoked.

Done this 5th day of May 2023.

DOMINGO F. PANGANIBAN
Senior Undersecretary



DA-CO-AS-SO20230328-00081



**GENERAL SERVICES DIVISION FOUR (4) DAY SEMINAR/WORKSHOP ON DEVELOPING
EFFECTIVE WORK TEAM AND PLANNING AND MID-YEAR ASSESSMENT OF
PERFORMANCE TARGETS**

NO.	NAME OF PARTICIPANTS	NO. OF PARTICIPANTS	OFFICE
1	Director for Administrative Service and/or Representative(s)	2	OFFICE OF THE DIRECTOR FOR ADMINISTRATIVE SERVICE
2			
3	Assistant Secretary for Administration and/or Representatives (s)	2	OFFICE OF ASEC FOR ADMINISTRATION
4			
5	Undersecretary for Administration and Finance and/or Representatives (s)	2	OFFICE OF USEC FOR ADMINISTRATION AND FINANCE
6			
7	Ronald C. Pamittan	6	OFFICE OF THE CHIEF
8	Clarida P. Antonio		
9	Cristine Mae S. Torres		
10	Virgilio R. Cimafranca		
11	Anthony R. Villanueva		
12	Josepha S. Genove		
13	Patrick M. Villafuerte	35	POOL AND BUILDING MAINTENANCE SECTION
14	Rosemarie S. Aquino		
15	Serafin O. Arevalo		
16	Harold P. Bugtong		
17	Ferdinand S. Cagaoan		
18	Lovely Joy C. Carolino-De Leon		
19	Rodolfo P. Domingo		
20	Deogracias V. Javier, Jr.		
21	Ronilo B. Matias		
22	Samuel P. Pazos		
23	Joseph Rafael P. Ramos		
24	Vicente P. Soledad		
25	Alberto E. Rivera		
26	Edwin F. Tolentino		
27	Herman C. Unida, Jr.		
28	Luis R. Adem		
29	Ronaldo S. Garcia		
30	Alejo U. Almonte		
31	Russell C. Batadhay		
32	Michael C. Beltran		
33	Mark John C. De Leon		
34	Ricardo S. Esteban		
35	Ferdinand A. Gamas		
36	Romualdo D. Jimeno		
37	Jopeter J. Oñate		
38	Armin D. Siosan		
39	Carl Marx A. Vicente		
40	Carlos D. Villarante, Jr.		
41	Lily Rose B. Zorrilla		
42	Gilbert L. Casing		
43	Christian L. Cadano		
44	Robin C. Fontilla		
45	Marlon S. Manabat		
46	Chumer Mape		
47	Jimbert U. Panado		

NO.	NAME OF PARTICPANTS	NO. OF PARTICIPANTS	OFFICE
48	Eunice F. Biblanias	10	CASH AND DISBURSEMENT SECTION
49	Vanessa C. Abundo		
50	Sofia L. Francisco		
51	Antonia R. Pagilagan		
52	Jorilyn A. Rosales		
53	Venus Anne J. Centeno		
54	Proud D. Salas		
55	Amy R. Benigay		
56	Jeizel A. De Gracia		
57	Melinda M. Resco		
58	Ritchie S. Espiritu	17	PROPERTY AND SUPPLY SECTION
59	Marybeth A. Cimafranca		
60	Constantino C. Acosta, Jr.		
61	Raymund R. Elpa		
62	Nida S. Firmacion		
63	Rudy F. Fruelda		
64	Jalil C. Mangontra		
65	Rosaniña C. Talabucon		
66	Maribel P. Berjes		
67	Donna F. De Guzman		
68	Emmanuel B. Naval		
69	Ezekiel A. Palmera		
70	Jhunsel John L. Parado		
71	Aldrin V. Saylo		
72	Aristarco L. Soliguen		
73	Krizia Mae M. Ople		
74	Luis M. Umali		
75	Speaker	2	
76			
77	Leonel L. Limbauan	1	EMCEE
78	HRDD Representative	1	HRDD
79	Support Staff	2	
80			