



Republic of the Philippines
OFFICE OF THE SECRETARY
Elliptical Road, Diliman
1100 Quezon City

SPECIAL ORDER

No. 637
Series of 2023

SUBJECT: AUTHORITY TO CONDUCT AND PARTICIPATE IN THE AGRICULTURE, FORESTRY AND FISHERIES (AFF) ENTERPRISE ASSESSMENT AND BUSINESS PLAN PREPARATION FACILITATOR'S GUIDE FINALIZATION WRITESHOP: MODULES 1 AND 2, MAY 30 TO JUNE 1, 2023, IN CAGAYAN VALLEY

In the interest of the service, authority is hereby granted to conduct the AFF Enterprise Assessment and Business Plan Preparation Facilitator's Guide Finalization Writeshop: Modules 1 and 2 on May 30 to June 1, 2023, in Cagayan Valley.

In line with this, the following personnel are authorized to attend the workshop:

DEPARTMENT OF AGRICULTURE (DA)	
Participants	No. of Pax
National Level	
National Focal Person/Deputy National Focal Person - Asec. Arnel V. De Mesa, CESO III / Dir. Gina P. Nilo, PhD	1
National Technical Working Group Member: Agricultural Training Institute- Director Remelyn R. Recoter/ Edith Vinuya	1
AFFECBD Chairperson - OIC-Director Junibert E. De Sagun	1
AFFECBD CWG Members	2
1. Agribusiness and Marketing Assistance Service (AMAS) - Anne Glyn Lisbo/Ludivina Rueda/ Luzviminda Tolentino	2
2. Bureau of Fisheries and Aquatic Resources (BFAR) - Amor Diaz/Farramae Francisco	2
3. Field Operations Service (FOS) - Director U-Nichols A. Manalo/ Lorna Villegas	2
4. Project Development Service (PDS) - Alvin Paul Dirain/ Sherry Dawn Prieto	2
5. Bureau of Agricultural Research (BAR) - Wilson G. Vilorio/ Glenn B. Dimayuga	

NCI-SRD National Secretariat	
1. Director Karen Kristine Roscom, PhD/ Justine Devela 2. Marineh Ambrosio/ Andrea Patricia Adre/Ma. Nissa Montecillo 3. Angelica Joy Cayabyab 4. Ma. Bituin Bataller/ Enrico Teano/Rafael Mendoza/Lucia Lanugan/ Ermalyn Cruz	4

Regional Level	
Regional Director and RCI TWG Chairperson Cagayan Valley - Dir. Narciso A. Edillo	1
RCI TWG Member/Secretariat - Cagayan Valley	2
Sub-Total	20

DEPARTMENT OF AGRARIAN REFORM (DAR)	
Participants	No. of Pax
NTWG Member 1. Public Assistance and Media Relations Service (PAMRS) - Director Cleon Lester G. Chavez and staff	1
AFFECBD CWG Members 1. Bureau of Agrarian Reform Beneficiaries Development (BARBD) 2. Project Management Service (PMS)	2 1
Sub-Total	4

DEPARTMENT OF ENVIRONMENT AND NATURAL RESOURCES (DENR)	
Participants	No. of Pax
National Technical Working Group Member 1. Policy and Planning Service – Director Cheryl Loise T. Leal/Llarina Mojica	1
AFFECBD CWG Members 1. Biodiversity Management Bureau (BMB) 2. Ecosystems Research and Development Bureau (ERDB) 3. Foreign-Assisted and Special Projects Service (FASPS)	1 1 1
Sub-Total	4

DEPARTMENT OF THE INTERIOR AND LOCAL GOVERNMENT (DILG)	
Participants	No. of Pax
AFFECBD CWG Members 1. Bureau of Local Government and Development (BLGD)	2
Sub-Total	2

GRAND TOTAL	30
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Expenses to be incurred in the conduct of the activity, including food, accommodation, venue, and writeshop materials shall be chargeable against the NCI-SRD funds, while traveling expenses and per diem of the participants shall be charged against the funds of the respective agencies concerned, subject to existing government auditing and accounting regulations.

This Order shall take effect immediately and shall be considered revoked upon completion of the activity. All orders and memoranda inconsistent herewith are deemed revoked.

Done this 25th day of May 2023.

DOMINGO E. PANGANIBAN
Senior Undersecretary



DA-CO-OUSC-BRF20230516-00026

