



Republic of the Philippines  
**OFFICE OF THE SECRETARY**  
Elliptical Road, Diliman  
1100 Quezon City

**SPECIAL ORDER**

No. 660

Series of 2023

**SUBJECT : AUTHORITY TO CONDUCT AND PARTICIPATE IN A SERIES OF CAPACITY BUILDING ACTIVITIES AND WORKSHOPS ON INVESTMENT PROGRAMMING**

In the interest of service and with the aim of strengthening policy making and planning of this Department, the Planning and Monitoring Service - Investment Programming Division (PMS-IPD) is hereby authorized to conduct a series of capacity building activities and workshops on investment programming and on the updating of the Public Investment Program (PIP) 2023-2028 and the Three-Year Rolling Infrastructure Program (TRIP) 2025-2027 as integral input to the formulation of the FY 2025 Plan and Budget, as follows:

ACTIVITY	DATES	VENUE	PAX
<b>A. Foundation and Principles of Public Investment Programming</b> Pilot run Cluster 1 Cluster 2 Cluster 3	June 19-23, 2023 July 3-7, 2023 July 10-14, 2023 July 17-21, 2023	NCR Region III Region X Region VI	15 53 49 54
<b>B. Orientation on the DA Internal Guidelines for the Updating of the PIP 2023-2028 and TRIP 2025-2027 as input to the FY 2025 Budget Preparation, and on the use of DA Public Investment Program System (DA-PIPS)</b> Cluster 1 Cluster 2 Cluster 3 Cluster 4	July 31- Aug. 4, 2023 August 8-11, 2023 August 15-18, 2023 August 22-25, 2023	NCR Region III Region VII Region XI	178 99 98 116
<b>C. PAP Review and Evaluation Workshop for the FY 2023 PIP &amp; TRIP Updating</b>	October 9-11, 2023	NCR	28

The activities shall be conducted either on-site or via hybrid set-up. The participants are representatives from DA-CO Service Offices, National Programs, Bureaus, and Attached Agencies and Corporations, MAFAR-BARMM, and Resource Persons, as follows:

Masaganang Agrikultura, Maunlad na Ekonomiya

Particulars	No. of participants
<b>A. Foundation and Principles of Public Investment Programming (on-site)</b>	
<b>Pilot Run</b>	<b>15</b>
Investment Programming Division (IPD) and Resource Person	
<b>Cluster 1</b>	<b>53</b>
Office of the Undersecretary for Policy, Planning, and Regulations	1
Planning and Monitoring Service (PMS)	9
Project Development Service (PDS)	2
Field Operations Service (FOS)	3
Policy Research Service (PRS)	1
Banner Programs (Rice, NCP, HVCDP, NLP, NOAP, NUPAP, HFIDP)	7
Farm-to-Market Road Development Program (FMRDP)	1
Farm and Fisheries Clustering and Consolidation Program (F2C2)	1
Agriculture and Fisheries Industrialization Development Program (AIDPro)	1
Climate Resilient Agriculture Office (CRAO)	1
Agribusiness and Marketing Assistance Service (AMAS)	2
Information and Communications Technology Service (ICTS)	1
Attached Corporations	16
Rice Competitiveness Enhancement Program	2
Resource Persons	2
Support Staff	3
<b>Cluster 2</b>	<b>49</b>
Office of the Undersecretary for Policy, Planning, and Regulations	1
PMS	6
Bureaus	16
Office of the Assistant Secretary for Regulations	1
Food Development Center	2
Attached Agencies	18
Resource Persons	2
Support Staff	3
<b>Cluster 3</b>	<b>54</b>
Office of the Undersecretary for Policy, Planning, and Regulations	1
PMS	6
Regional Field Offices	30
MAFAR-BARMM	2
Financial and Management Service	2
Special Projects	8
Resource Persons	2
Support Staff	3
<b>B. Orientation on the DA Internal Guidelines for the Updating of the PIP 2023-2028 and TRIP 2025-2027 as input to the FY 2025 Budget Preparation, and on the use of DA Public Investment Program System (DA-PIPS)</b>	
<b>B.1. Cluster 1</b>	<b>178</b>
<b>DAY 1</b>	<b>53</b>
<u>Onsite Participants</u>	
- <b>Bureaus (3 pax per office):</b>	<b>24</b>
o ATI, BAR, BAFE, BAFS, BAI, BPI, BSWM, PRRI	
- <b>OSEC Units (3 pax per office):</b>	<b>6</b>
o FDC, FDC-ILD	
- Office of the Undersecretary for Policy, Planning, and Regulations	1
- Office of the Director for Planning and Monitoring Service	1



Particulars	No. of participants
- Office of the Director, BAFE	1
- OSEC Units ( <i>Representatives as resource persons</i> ) (2 pax per office):	6
o PMS-PPD, PDS, FOS-SPCMAD	
- Investment Programming Division (PMS-IPD) ( <i>as Technical Secretariat</i> )	9
- BAFE ( <i>as Technical Secretariat</i> )	3
- Support Staff	2
<u>Online Participants (Resource persons)</u>	
- NEDA PIS	2
<b>DAY 2</b>	<b>59</b>
<u>Onsite Participants</u>	
- <b>National Banner Programs, National PMO/ Coordinating Office (3 pax per office):</b>	<b>30</b>
o Rice, NCP, HVCDP, NLP, NOAP, NUPAP, HFIDP, FMRDP, AMAS, CRAO	
- <b>OSEC Units:</b>	
o <b>Office of the Assistant Secretary for Regulations</b>	<b>3</b>
o <b>ICTS</b>	<b>3</b>
o <b>PRS</b>	<b>3</b>
- OSEC Units ( <i>Representatives as resource persons</i> ) (2 pax per office):	6
o PMS-PPD, PDS, FOS-SPCMAD	
- PMS-IPD ( <i>as Technical Secretariat</i> )	9
- BAFE ( <i>as Technical Secretariat</i> )	3
- Support Staff	2
<u>Online Participants (Resource persons)</u>	
- NEDA PIS	2
<b>DAY 3</b>	<b>52</b>
<u>Onsite Participants</u>	
- <b>National Project Management Office/ Coordinating Office (3 pax per office):</b>	<b>27</b>
o F2C2, AIDPro, PRDP, SAAD, MIADP, 4Ks, RSBSA, RCEP, Fuel Assistance	
- <b>OSEC Units:</b>	
o <b>PDS</b>	<b>1</b>
o <b>FOS-FPOPD</b>	<b>3</b>
o <b>FOS-SPCMAD</b>	<b>1</b>
- OSEC Units ( <i>Representatives as resource persons</i> ) (2 pax per office):	6
o PMS-PPD, PDS, FOS-SPCMAD	
- PMS-IPD ( <i>as Technical Secretariat</i> )	9
- BAFE ( <i>as Technical Secretariat</i> )	3
- Support Staff	2
<u>Online Participants (Resource persons)</u>	
- NEDA PIS	2
<b>DAY 4</b>	<b>74</b>
<u>Onsite Participants</u>	
- <b>Attached Agencies (3 pax per office):</b>	<b>27</b>
o BFAR, ACPC, FPA, NFRDI, NMIS, PCAF, PhilFIDA, PCC, PhilMech	
- <b>Attached Corporations (3 pax per office):</b>	<b>24</b>
o NDA, NFA, NIA, NTA, PCA, PFDA, SRA, PhilRice	
- OSEC Units ( <i>Representatives as resource persons</i> ) (2 pax per office):	6
o PMS-PPD, PDS, FOS-SPCMAD	
- PMS-IPD ( <i>as Technical Secretariat</i> )	9
- BAFE ( <i>as Technical Secretariat</i> )	3
- Support Staff	5

Particulars	No. of participants
<u>Online Participants (Resource persons)</u>	
- NEDA PIS	2
<b>B.2. Cluster 2</b>	<b>99</b>
<u>Onsite Participants</u>	
- <b>Regional Field Offices (CAR to RFO IV-A) (15 pax per RFO):</b>	<b>75</b>
o PMED Chief	5
o Planning Officers	10
o Coordinators/ Focal Persons (Rice, Corn, HVC, Livestock, OA, Urban and Peri-urban, Halal, AMAD, ILD, RAED, Research, Regulatory)	60
- PMS-IPD (as Technical Secretariat)	5
- BAFE (as Technical Secretariat)	3
- Support Staff (including from Host Region)	16
<u>Online Participants (Resource persons)</u>	
- PMS-PPD, PDS, FOS-SPCMAD	3
- NEDA PIS	2
<b>B.3. Cluster 3</b>	<b>98</b>
<u>Onsite Participants</u>	
- <b>Regional Field Offices (RFOs IV-B to VIII) (15 pax per RFO):</b>	<b>75</b>
o PMED Chief	5
o Planning Officers	10
o Coordinators/ Focal Persons (Rice, Corn, HVC, Livestock, OA, Urban and Peri-urban, Halal, AMAD, ILD, RAED, Research, Regulatory)	60
- PMS-IPD (as Technical Secretariat)	6
- BAFE (as Technical Secretariat)	3
- Support Staff (including from Host Region)	14
<u>Online Participants (Resource persons)</u>	
- PMS-PPD, PDS, FOS-SPCMAD	3
- NEDA PIS	2
<b>B.4. Cluster 4</b>	<b>116</b>
<u>Onsite Participants</u>	
- <b>Regional Field Offices (RFOs IX to XIII) (15 pax per RFO):</b>	<b>75</b>
o PMED Chief	5
o Planning Officers	10
o Coordinators/ Focal Persons (Rice, Corn, HVC, Livestock, OA, Urban and Peri-urban, Halal, AMAD, ILD, RAED, Research, Regulatory)	60
- <b>MAFAR-BARMM</b>	<b>15</b>
o Policy, Planning, and Monitoring Chief	1
o Planning Staff	2
o Program Coordinators/ Focal Persons (1 pax from each Office):	12
- Crops, Livestock & Poultry, Halal, Fisheries Production, Fisheries Resource Mgt, Fisheries Marketing & Postharvest, Agribusiness, RAED, ILD, Regulatory, Research [Agriculture], and Research [Aquaculture]	
- PMS-IPD (as Technical Secretariat)	7
- BAFE (as Technical Secretariat)	3
- Support Staff (including from Host Region)	16
<u>Online Participants (Resource persons)</u>	
- PMS-PPD, PDS, FOS-SPCMAD	3
- FOS, HVCDP, NLP, NUPAP, Halal, CRAO, F2C2, BFAR	8
- NEDA PIS	2



Particulars	No. of participants
<b>C. PAP Review and Evaluation Workshop for the FY 2023 PIP &amp; TRIP Updating</b>	<b>28</b>
<i>Onsite Participants</i>	
- PMS- IPD	10
- BAFE	4
- PMS-PPD	4
- PDS	4
- FOS-SPCMAD	4
- Support Staff	2

Traveling expenses and per diem of participants shall be charged against their respective offices' funds. All other expenses including venue/training facilities, food, accommodation, and other incidental expenses including professional fees and fares of the Resource Persons shall be charged against available DA-OSEC Funds, subject to the process as prescribed in RA 9184 and the existing accounting and auditing rules and regulations.

This Order shall take effect immediately.

Done this 30th day of May 2023.

**DOMINGO F. PANGANIBAN**  
Senior Undersecretary

