



Republic of the Philippines
OFFICE OF THE SECRETARY
Elliptical Road, Diliman
1100 Quezon City

SPECIAL ORDER

No. 682

Series of 2023

SUBJECT: AUTHORITY TO CONDUCT AND PARTICIPATE IN THE MANAGEMENT INFORMATION SYSTEM (MIS) USER TRAINING, SEPTEMBER 13 TO 14, 2023, QUEZON CITY, METRO MANILA

In the interest of the service, authority is hereby granted to all concerned personnel of the Department of Agriculture involved in the NCI-SRD to conduct the MIS User Training from 13 to 14 September 2023 in Quezon City, Metro Manila.

In line with this, the following personnel are authorized to attend the workshop:

DEPARTMENT OF AGRICULTURE (DA)	
Participants	No. of Pax
National Level	
National Focal Person (NFP) / Deputy National Focal Person (DNFP) – Asec. Arnel V. de Mesa, CESO III, and staff / Dir. Gina P. Nilo, Ph.D., and staff	2
National Technical Working Group	2
1. Agricultural Training Institute (ATI) – Director Remelyn Recoter, CESO III, and staff / Ms. Editha S. Vinuya	
2. Agribusiness and Marketing Assistance Service (AMAS) – OIC Dir. Junibert de Sagun, and staff / Ms. Anne Lisbo / Ms. Luzviminda Tolentino	
Knowledge Management Component Working Group Members	6
1. Planning and Monitoring Service (PMS) – OIC Director Michael Solera/ Ms. Karen Marte / Ms. Kristine Lasac	
2. Agriculture and Fisheries Information Division (AFID) – Ms. Cheryl C. Suarez / Ms. Bethzaida B. Sarian / Ms. Pamela Arciaga	
3. Bureau of Fisheries and Aquatic Resources (BFAR) – Director Demosthenes Escoto / Mr. Nazario Briguera / Ms. Kaye Kirsteen M. Alejado	
4. Information and Communication Technology Service (ICTS) – Director Honorio Flameno, Ph.D. / Mr. Xerxees Remorozo	
5. Field Operations Service (FOS) – OIC Director U-Nichols Manalo / Ms. Lorna Belinda L. Calda	
6. National Fisheries Research and Development Institute (NFRDI) – Dr. Lilian C. Garcia, CESO V / Mr. Mudjie Santos, Ph.D. / Ms. Rita dela Cruz	

Information and Communication Technology Service (ICTS) Systems and Application Development Division 1. Camilo Andi, Jr. / Jocelyn Mogado 2. Charmaine Resco 3. Jeneva Javier	3
National Secretariat	
1. Dir. Karen Kristine Roscom, Ph.D. 2. Ms. Justine Devela / Ms. Marineh Ambrosio 3. Ms. Ma. Nissa R. Montecillo 4. Ms. Andrea Patricia C. Adre / Ms. Angelica Joy L. Cayabyab 5. Ma. Bituin Bataller/ Enrico Teano 6. Lucia Lanugan/Rafael Mendoza/Ermalyn Cruz	6
Sub-Total	19

DEPARTMENT OF AGRARIAN REFORM (DAR)	
Participants	No. of Pax
National Level	
National Technical Working Group (NTWG) 1. Public Assistance and Media Relations Service (PAMRS)- Director Cleon Lester Chavez	1
KM CWG Member 1. Management Information Systems Service (MISS)	1
Sub-Total	2

DEPARTMENT OF ENVIRONMENT AND NATURAL RESOURCES (DENR)	
Participants	No. of Pax
National Level	
National Technical Working Group (NTWG) 1. Policy and Planning Service (PPS) – Director Cheryl Loise Leal	1
KM CWG Members 1. Ecosystems Research and Development Bureau (ERDB) 2. Forestry Management Bureau (FMB) 3. Biodiversity Management Bureau (BMB) 4. Land Management Bureau (LMB) 5. Knowledge and Information Systems Service (KISS) 6. Strategic Communication and Information Service (SCIS)	6
Sub-Total	7

DEPARTMENT OF THE INTERIOR AND LOCAL GOVERNMENT (DILG)	
Participants	No. of Pax
National Level	
KM CWG Members 1. Bureau of Local Government and Development (BLGD) 2. Local Government Academy (LGA)	4

Sub-Total	4
TOTAL	32

Virtual Participants

REGIONAL CONVERGENCE INITIATIVE TECHNICAL WORKING GROUP MEMBERS	
Participants	No. of Pax
DA (1 each region)	16
DAR (1 each region)	16
DENR (1 each region)	16
DILG (1 each region)	16
Sub-Total	64
GRAND TOTAL	96

Expenses to be incurred in the conduct of the activity shall be charged against the DILG – Bureau of Local Government Development funds earmarked for NCI-SRD while traveling expenses and per diem of the participants shall be charged against the funds of the respective agencies concerned, subject to existing government auditing and accounting regulations.

This Order shall take effect immediately and shall be considered revoked upon the completion of the activity. All orders and memoranda inconsistent herewith are deemed revoked.

Done this 2nd day of June 2023.

DOMINGO F. PANGANIBAN
Senior Undersecretary

[Handwritten Signature]
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