



Republic of the Philippines
OFFICE OF THE SECRETARY
Elliptical Road, Diliman
1100 Quezon City

SPECIAL ORDER

No. 683

Series of 2023

**SUBJECT : CREATION OF STEERING COMMITTEE AND SUB-COMMITTEES
FOR THE CELEBRATION OF THE 125TH ANNIVERSARY OF THE
DEPARTMENT OF AGRICULTURE**

In the interest of service and to ensure the successful celebration of the 125th Anniversary of the Department of Agriculture in June 2023, a Steering Committee and Sub-Committees for the event are hereby created and shall be composed of the following:

STEERING COMMITTEE

Chairperson : **AGNES CATHERINE T. MIRANDA**
Undersecretary for Administration and Finance

Vice-Chairperson : **DRUSILA ESTHER E. BAYATE**
Undersecretary for Fisheries

Members : **REX C. ESTOPEREZ**
Assistant Secretary and Chief of Staff

CHARIE SARAH D. SAQUING
Officer-in-Charge, Office of the Assistant Secretary for Finance

U-NICHOLS A. MANALO
Officer-in-Charge, Field Operations Service

Secretariat : **Rosemarie Z. Go**
Jonathan C. Real

Functions of the Steering Committee:

- Provide general direction on the planning and implementation of activities for the event, including the selection of the theme and identification of activities and corresponding focal agencies, officials, personnel and timelines;
- Oversee the implementation of the plan and activities; and
- Perform other relevant tasks for the successful implementation of the activities and events.

Over All Coordinating Committee:

: **ATTY. JANE C. BACAYO**
Head

: **ATTY. ROLAND A. TULAY**
Assistant Head

Functions of Over All Coordinating Committee

- Direct all the sub-committees to take charge on their respective assignments;
- Monitor the status of the accomplishments of all the sub-committees;

- Call for a meeting for the finalization of plans and activities; and
- Ensure the compliance of each sub-committee on the agreements vis-à-vis deadlines and requirements/specifications arrived at during the Committee meetings.

Sub-Committees:

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| A. Program Committee | : | <p>MS. CHERYL C. SUAREZ
Chief, Agriculture and Fisheries
Information Division (AFID)</p> <p>LORNA A. VILLEGAS
Chief, Field Programs Operational
Planning Division</p> <p>VINCENT DG. CHUA
OIC, Field Program Coordination and
Monitoring Division</p> |
| B. Photo/Video Documentation
and Promotion, Exhibit, Printing
of Program and Sound System | : | <p>MS. ADORA D. RODRIGUEZ
Assistant Chief, AFID</p> |
| C. Special Events (Agri-Products,
Exhibit, Bazaars, Tiangge, etc.) | : | <p>MR. JUNIBERT E. DE SAGUN
OIC, Agribusiness and
Marketing Assistance Service</p> |
| D. Finance, Ways and Means | : | <p>MS. TELMA C. TOLENTINO
OIC, Financial and
Management Service</p> |
| E. Food and Reception | : | <p>MS. JESSAMIN B. ARANAS
OIC, Personnel Division</p> |
| F. Fun Games and other activities | : | <p>MR. ALVIN PAUL J. DIRAIN
DAEA President</p> |
| G. Physical Arrangement,
Decorations
and other Logistics | : | <p>MR. RONALD C. PAMITTAN
Chief, General Service Division</p> |

All expenses relative to the conduct of the meetings and various activities for the event shall be chargeable against OSEC, concerned Bureaus, Attached Agencies and Corporations and Regional Field Offices funds and other available funds, subject to existing government accounting and auditing rules and regulations.

This Order shall take effect immediately and shall be considered revoked upon the completion of the event. All orders, memoranda, and other issuances inconsistent herewith are deemed revoked.

Done this 2nd day of June 2023.

DOMINGO F. RANGANIBAN
Senior Undersecretary

