



Republic of the Philippines
OFFICE OF THE SECRETARY
Elliptical Road, Diliman
1100 Quezon City

SPECIAL ORDER

No. 700
Series of 2023

SUBJECT: AUTHORITY TO ATTEND IN THE TWO-DAY SEMINAR ENTITLED ORIENTATION FOR AGENCY PERSONNEL ON COA CIRCULAR NO. 2021-006 AND 2021-014 DATED SEPTEMBER 06, 2021 AND DECEMBER 22, 2021 RESPECTIVELY

In the exigency of the service, the following personnel of the Department are hereby authorized to attend the two-day seminar entitled **ORIENTATION FOR AGENCY PERSONNEL ON COA CIRCULAR NO. 2021-006 AND 2021-014 DATED SEPTEMBER 06, 2021 AND DECEMBER 22, 2021, respectively**, to be held on a date to be announced at Professional Development Office, COA Compound, Commonwealth Avenue, Quezon City:

| NAME | POSITION | OFFICE |
|------------------------------------|---------------------------|---------------------|
| 1. NELSON E. VAGILIDAD | Accountant III | Accounting Division |
| 3. MARIA ANELIE A. LAURENTE | Administrative Officer IV | Accounting Division |

The attendees are authorized to collect the seminar fee of **Four Thousand Pesos (Php4,000.00)** each and other incidental expenses that may be incurred chargeable against DA-OSEC funds, subject to its availability and the usual government accounting and auditing rules and regulations.

As such, they are required to submit a Learning Application Plan to the Human Resource Development Division within five (5) days after the seminar. In case of withdrawal or non-attendance to the training, a written explanation signed by their immediate supervisor must be submitted.

Done this 4th day of June 2023.


DOMINGO F. PANGANIBAN
Senior Undersecretary



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