



Republic of the Philippines
OFFICE OF THE SECRETARY
Elliptical Road, Diliman
1100 Quezon City

SPECIAL ORDER

No. 772

Series of 2023

SUBJECT : REACTIVATION OF THE REVIEW COMMITTEE ON THE SELECTION, HIRING AND ADOPTION OF COMPENSATION SYSTEM FOR CONTRACT OF SERVICE PERSONNEL

The Review Committee for Contract of Service Personnel is hereby reactivated as follows:

Chairperson : Undersecretary for Administration and Finance
Co-Chairperson : Assistant Secretary for Administration
Vice-Chair : Director for Administrative Service
Members : Chief of Staff
Director, Financial and Management Service
Director, Legal Service
Chief, Budget Division
Chief, Management Division
Chief, Personnel Division
Secretariat : One (1) staff from the Office of the Assistant Secretary for Administration
Two (2) staff from the Personnel Division

Functions of the Committee:

1. Review, evaluate and enhance the protocol and guidelines on the selection and hiring of contract of service personnel;
2. Review all requests from various offices for hiring of contract of service personnel for the consideration/approval of the approving authority;
3. Deliberate all the requests and provide recommendations to the approving authority; and
4. Perform other tasks as may be needed.

This Order takes effect immediately and shall remain in force until revoked in writing.

All Orders and memoranda inconsistent herewith are deemed revoked.

Done this 23rd day of June, 2023.

DOMINGO F. PANGANIBAN
Senior Undersecretary



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