



Republic of the Philippines  
**OFFICE OF THE SECRETARY**  
Elliptical Road, Diliman  
1100 Quezon City

**SPECIAL ORDER**

No. 779

Series of 2023

**SUBJECT: AUTHORITY TO CONDUCT FIVE (5) BATCHES OF ENTERPRISE CAPACITY ENHANCEMENT TRAINING/WORKSHOP (ENTERPRISE ENTERPRISE PROFILING, CAPACITY ASSESSMENT, AND BUSINESS PLAN PREPARATION) FROM JULY 31 TO SEPTEMBER 15, 2023**

In the interest of service, the Agribusiness and Marketing Assistance Service (AMAS) – Agribusiness Promotion Division (APD) is hereby authorized to conduct the Enterprise Capacity Enhancement Training/Workshop in five (5) batches in the following areas.

<b>Batch / Participants</b>	<b>Date</b>	<b>Venue</b>
Batch 1 (CAR, Regions I, II, and III)	July 31-August 4, 2023	Region III (TBA)
Batch 2 (Regions IVA, IVB, and V)	August 7-11, 2023	Region IVA (TBA)
Batch 3 (Regions VI, VII, and VIII)	September 4-8, 2023	Region VI (TBA)
Batch 4 (Regions IX, X, and CARAGA)	September 11-15, 2023	Region IX (TBA)
Batch 5 (Regions XI and XII)	September 11-15, 2023	Region XII (TBA)

Aside from the participation of AMAD, the LGUs, FCAs, SUCS, CBOs, and POs are also considered in developing their competency in generating business plan preparation and enterprise business diagnosis.

The counted participants for this activity are 157 with a breakdown as follows:

<b>Participants</b>	<b>Batch 1 (CAR, Regions 1, 2, and 3)</b>	<b>Batch 2 (Regions 4A, 4B, and 5)</b>	<b>Batch 3 Regions 6, 7, and 8)</b>	<b>Batch 4 (Regions 9, 10, and CARAGA)</b>	<b>Batch 5 (Regions 11 and 12)</b>
AMAS	3	3	3	3	3
Host Region/RFO- RED	1	2	2	2	2

AMAD	8	6	6	6	4
LGUs, FCAs, SUCs, CBOs, and POs	16	18	18	18	18
Driver	4	3	3	3	2
<b>Total</b>	<b>32</b>	<b>32</b>	<b>32</b>	<b>32</b>	<b>29</b>

As such, the participants are entitled to travelling expenses and per diems chargeable against their respective offices. Expenses to be incurred relative to the conduct of the activity, including payment for the venue, training facilities, food and accommodations, service vehicles / transportation, supplies, and other incidental expenses, shall be charged against the funds of DA-AMAS, subject to fund availability and the usual government accounting and auditing rules and regulations.

This Order shall take effect immediately and shall be considered revoked upon the completion of the event. All orders and memoranda inconsistent herewith are deemed revoked.

Done this 23rd day of June 2023.

**DOMINGO F. PANGANIBAN**  
Senior Undersecretary



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