



Republic of the Philippines
OFFICE OF THE SECRETARY
Elliptical Road, Diliman
1100 Quezon City

SPECIAL ORDER

No. 832

Series of 2023

**SUBJECT: DESIGNATION OF ATTY. WILLIE ANN M. ANGSİY AS DATA PROTECTION
OFFICER OF THE DEPARTMENT OF AGRICULTURE**

In the exigency of the service and pursuant to National Privacy Commission (NPC) Circular No. 2022-04 and Section 26(a) of the Implementing Rules and Regulations of Republic Act No. 10173 or the Data Privacy Act of 2012 (DPA), **ATTY. WILLIE ANN M. ANGSİY**, Director IV, Legal Service, is hereby designated as **DATA PROTECTION OFFICER (DPO)** of the Department.

Pursuant to NPC Advisory No. 2017-01 on the Designation of Data Protection Officers, she shall perform the functions inherent to the designation as follows:

- a. Monitor the Personal Information Controller's (PIC's) or Personal Information Processor's (PIP's) compliance with the DPA, its Implementing Rules and Regulations, issuances by the NPC, and other applicable laws and policies. For this purpose, she may:
 - i. collect information to identify the processing operations, activities, measures, projects, programs, or systems of the PIC or PIP, and maintain a record thereof;
 - ii. analyze and check the compliance of processing activities, including the issuance of security clearances to and compliance by third-party service provider;
 - iii. inform, advise, and issue recommendations to the PIC or PIP;
 - iv. ascertain renewal of accreditations or certifications necessary to maintain the required standards in personal data processing; and
 - v. advice the PIP or PIP as regards the necessity of executing a Data Sharing Agreement with third parties, and ensure its compliance with the law;
- b. Ensure the conduct of Privacy Impact Assessments relative to activities, measures, projects, programs, or systems of the PIC or PIP;
- c. Advise the PIC or PIP regarding complaints and/or the exercise by data subjects of their rights (e.g., requests for information, clarifications, rectification or deletion of personal data);
- d. Ensure proper data breach and security incident management by the PIC or PIP, including the latter's preparation and submission to the NPC of reports and other documentation concerning security incidents or data breaches within the prescribed period;

- e. Inform and cultivate awareness on privacy and data protection within the Department, including all relevant laws, rules and regulations and issuances of the NPC;
- f. Cultivate awareness on privacy and data protection within the Department, including all relevant laws, rules and regulations and issuances of the NPC;
- g. Advocate for the development, review and/or revision of policies, guidelines projects and/or programs of the PIC or PIP relating to privacy and data protection, by adopting a privacy by design approach;
- h. Serve as the contact person of the PIC or PIP vis-a-vis data subjects, the NPC and other authorities in all matters concerning data privacy or security issues or concerns and the PIC or PIP;
- i. Cooperate, coordinate, and seek advice of the NPC regarding matters concerning data privacy and security;
- j. Supervise DPOs and Compliance Officers for Privacy (CPOs) who shall hereafter be designated for each unit and/or office, to whom the DPO may delegate some of the functions herein enumerated; and
- k. Perform other duties and tasks that may be assigned by the PIC or PIP that will further the interest of data privacy and security and uphold the rights of the data subjects.

She is entitled to travelling allowance, per diems and incidental expenses that may be incurred in the performance of her duties and responsibilities as designated, chargeable against OSEC funds and other available funds, subject to existing government accounting and auditing rules and procedures.

All officials and employees of the Department including its Bureaus, Attached Agencies and Corporations, and Regional Field Offices are hereby directed to give their full support and cooperation to Atty. Angsiy in the performance of her duties and responsibilities.

This order shall take effect immediately and shall remain in force unless revoked in writing. All orders, memoranda, and issuances inconsistent herewith are deemed revoked.

Done this 10th day of JULY 2023.


DOMINGO F. PANGANIBAN
Senior Undersecretary



DA-CO-OSEC-SO20230710-00388